

**Minutes of the CVSWMD Board Meeting
December 6, 2006**

A meeting of the CVSWMD Board of Supervisors took place at the Chamber of Commerce in Berlin. Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/06	5/06	6/06	7/06	9/06	10/06	11/06	12/06
vacant	Barre City	√		√	√	√	√		
Thumm, F	Barre Town		√	√	√	√	√	√	√
Mitchell, J (alt)	Barre Town								
Hurley, J	Berlin	√	√	√	√		√	√	√
Irons, P (alt)	Berlin								
Postpischil, G	Bradford	√	√	√	√	√	√	√	√
vacant	Cabot								
Powell, W	Calais	√		√	√	√	√	√	
Lembke, M	Chelsea	√	√	√				√	√
Gould, S (alt)	Chelsea								
Callan, G	E. Montpelier	√	√	√	√	√	√	√	√
Hall, R (alt)	E. Montpelier								
Delaricheliere, T	Hardwick	√	√	√			√	√	√
Yoder, M (alt)	Hardwick								
Peter Sills	Marshfield								
vacant	Middlesex	√	√	√	√	√			
Hooper, A	Montpelier	√	√	√		√	√	√	
White, F.	Northfield	√	√			√	√	√	√
Cattaneo, L	Orange	√	√	√	√			√	√
Walrafen, J CHAIR	Plainfield	√	√	√	√	√	√	√	√
D'Amico, G	Roxbury	√	√	√	√	√		√	√
vacant	Strafford								
vacant	Tunbridge		√	√	√	√			
Jacques, T	Walden	√	√			√	√	√	
vacant	Washington								
Evans, D	Williamstown	√	√		√	√	√	√	√
Ron Wells	Woodbury								

Others in attendance: Jack Mitchell (Barre Town Selectboard), Dominic Cloud (VLCT), Donna Barlow Casey, Aislinn Agnew, Dennis Sauer, Liz Helrich, Mia Roethlein, Cathy Donohue, Lydia Menendez, Tom Anderson and Barb Baird (recording).

Janice Walrafen called the meeting to order at 7:15 and asked for agenda revisions (1)

- ✓ Walrafen asked for an addition to #13 – to discuss Selectboard comments from Board members questions.
- ✓ Walrafen asked to amend the November 1, '06 Board minutes to state that the Biosolids committee discussed amending the SWIP chapter on Biosolids to ban biosolids from being composted with food waste and other agricultural products. This is different from a ban on biosolids being composted, which was stated in the November minutes.

Public Comment Period and Announcements (2)

- ✓ Donna Barlow Casey announced that there will be one more public hearing on the SWIP revisions – December 14, 5:30-7 at the Hardwick Town Hall. Written comments will be accepted until the end of the day on December 14.
- ✓ Barlow Casey announced that while the District has no position on the proposed Chittenden Solid Waste District's landfill project, it does have one on the subject of Zero Waste. She noted that there seemed to be growing interest within the State on Zero Waste, in part as an alternative to the proposed Chittenden landfill. She noted that she would respond to all inquiries concerning Zero Waste.
- ✓ Barlow Casey thanked the Barre Town Selectboard and Fred Thumm for extending the depot lease an additional fiscal year.
- ✓ Barlow Casey announced that Aislinn Agnew will be getting married and leaving Vermont. Aislinn has been with the District in one way or another since high school and she has done a wonderful job in the schools and with data management. She will be missed and we wish her the best.

Consent Agenda (3)

4. Receive the Monthly Financial Statements
5. Adopt Minutes of November 1, 2006 Board meeting
6. Receive November 15, 2006 Executive Board & Compensation Committee Meeting minutes

David Evans moved the Consent Agenda with the changes to the November 1, '06 Board meeting minutes. It was seconded and passed unanimously.

Committee Reports (7)

Committee on Compensation: Dominic Cloud of VLCT

Cloud discussed looking at staff job descriptions and comparables. He will meet with managers and then staff individually. He answered staff and Board member's questions and took suggestions on organizations that might be comparable for comparisons.

POC: Liz Helrich

Helrich said that the Bradford Selectboard has said “yes” to District trash collection at the depot. However, the town is considering using the depot site to build an assisted living facility and we will wait for that vote to see where that leaves the depot.

FOC: John Hurley (Chair)

Hurley announced that the committee recommends leaving the per capita at \$3.10

Tod Delarichelere moved that the District keep the per capita rate at \$3.10 for FY 2008. It was seconded and passed unanimously.

Hurley explained that the District needs to make the budget work better and should think about having a sunset date on the subsidies for drop-off depots so the District is not being bled dry.

Tod Delarichelere moved to establish a sunset date for the subsidies to Chelsea, Tunbridge and Strafford by the end of FY 2008. It was seconded.

There was a lot of discussion on graduating it down and not having a cut off point. The question was raised that at the November meeting, it was decided that the POC was going to meet with Selectboards in those towns and what happened to that? Also it needs to be said that that staff cannot balance a bare bones budget if the motion doesn’t pass.

Ginny Callan called the question. It was seconded and passed unanimously.

The motion to set a sunset date failed with 3 voting for the motion and 7 voting against.

Lee Cattaneo moved to add the subject of subsidies to the March agenda. It was seconded. The motion passed with 6 voting for the motion and 4 against.

Biosolids: Janice Walrafen

The committee is still working on creating wording for a draft to amend the SWIP to include a set of required criteria for biosolids composting facilities and to eliminate the ability to mix biosolids with food waste and agricultural products.

They are also working on creating a PowerPoint presentation and webpage materials to educate members of the District about biosolids and are exploring advocacy in the Legislature.

Resolution Honoring Bob Shambo for Service (8)

Donna Barlow Casey read the following resolution:

IN APPRECIATION

WHEREAS, the Central Vermont Solid Waste Management District wishes to note and honor the contributions made to our region by Bob Shambo, former CVSWMD Executive Board

Member, Financial Oversight Committee Chairperson and Barre City Board Supervisor, and

WHEREAS, Bob brought an open mind, a willingness to listen and a desire to learn, to his Board positions ; and

WHEREAS, Bob's attention to detail, level-headed approach to all challenges, and thorough scrutiny of issues, proposals, policies, financial matters and programming brought clarification, definition and increased accountability to all our endeavors; and

WHEREAS, Bob contributed significant, additional time to the District working directly on projects as a volunteer, including the Drop 'N Swap, hazardous waste events, and hiring committees; and

WHEREAS, Bob encouraged the development of clear financial objectives, policies and practices that improved our organization's transparency with a goal of increasing public trust in the District;

WE, the BOARD SUPERVISORS for the CVSWMD hereby demonstrate and acknowledge our appreciation for his years of service to our organization, commitment to high standards and strong environmental values by proclaiming our appreciation for all he has accomplished through this resolution, on this,

the 6th day of December 2006.

Janice Walrafen, CVSWMD Chairperson

NEW BUSINESS

Jack Mitchell (Barre Town alternate & Barre Town Selectboard member) asked to say a few words. He reflected on how disappointed he is that Bob Shambo left the Board. He wished everyone a Merry Christmas and reflected on the tough year between the District and Barre Town. He hopes the communication will continue from both sides.

Authorize Executive Director's Contract (9)

David Evans moved to authorize the contract beginning January 1, 2007. It was seconded. As discussion moved toward specifics, Evans said it would be better discussed in Executive Session.

The motion and second were retracted.

Amend Policy #9601 to include Communication Policy language(10)

David Evans moved to amend the policy. It was seconded and passed unanimously.

OLD BUSINESS

Delegate Adoption of SWIP to Executive Board (11)

Donna Barlow Casey explained that the SWIP is not in effect until it is adopted. Since the Board won't meet again until February, and there are no substantive changes, she is requesting the Executive Board be delegated to adopt it at their next meeting following the second public hearing.

Tod Delarichelere moved to delegate the Executive Board to adopt the SWIP if there are no substantive changes after the second public hearing. It was seconded and passed unanimously.

Authorize the use of municipal lease financing funds to purchase roll offs and trailer (12)

David Evans moved to take up item #12 in Executive Session because it concerned contracts. It was seconded and passed unanimously.

Update on Re-envisioning process and questions Board member's asked their Selectboards (13)

Janice Walrafen reminded the Board members to ask 2 questions of their Selectboards (questions were decided at the October Board meeting):

1. What do you expect from the District?
2. What services do you want the District to provide for your community?

Answers can be emailed to Barb Baird at administration@cvsmd.org

Once these answers are collected, they can be given to a Zero Waste consultant.

David Evans moved to enter into Executive Session at 8:47 to discuss contracts. It was seconded and passed unanimously.

David Evans moved to exit Executive Session at 9:15

Fred White moved to amend the capital lease purchase list per the schedule distributed to the Board. It was seconded and passed unanimously.

David Evans moved to enter into Executive Session at 9:17 to discuss contracts. It was seconded and passed unanimously.

David Evans moved to exit Executive Session at 9:27

David Evans moved to approve the Executive Director's contract for the 2007 calendar year as discussed in Executive Session. The motion was seconded and passed unanimously.

There was a clarification made that the contract would include language giving the Director all patent and copyright rights to work developed on her own time.

The meeting adjourned at 9:30

Prepared for:

By: