

**Minutes of the CVS WMD Board Meeting
May 3, 2006**

A meeting of the CVS WMD Board of Supervisors took place at the Chamber of Commerce in Berlin. Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/06	5/06
Shambo, R	Barre City	√	
Bennett, R (alt)	Barre City		
Thumm, F	Barre Town		√
Mitchell, J (alt)	Barre Town		
Hurley, J	Berlin	√	√
Irons, P (alt)	Berlin		
Postpischil, G	Bradford	√	√
vacant	Cabot		
Powell, W	Calais	√	
Lembke, M	Chelsea	√	√
Gould, S (alt)	Chelsea		
Callan, G	E. Montpelier	√	√
Hall, R (alt)	E. Montpelier		
Delaricheliere, T	Hardwick	√	√
Yoder, M (alt)	Hardwick		
Peter Sills	Marshfield		
Barrett, K. CHAIR	Middlesex	√	√
Hooper, A	Montpelier	√	√
White, F.	Northfield	√	√
Cattaneo, L	Orange	√	√
Walrafen, J	Plainfield	√	√
D'Amico, G	Roxbury	√	√
vacant	Strafford		
McCann, M	Tunbridge		√
Jacques, T	Walden	√	√
vacant	Washington		
Evans, D	Williamstown	√	√
Ron Wells	Woodbury		

Others in attendance: Donna Barlow Casey, John Grosvenor, Dennis Sauer and Aislinn Agnew (District Staff).

(1) Kevin Barrett called the meeting to order at 7:00 p.m.

(2) Agenda Revision

Donna Barlow Casey asked that the Board add a 3rd grant to item #8. There was a second revision to add a new item to consider an urgent request for project funding for a reuse program. The changes were added. Item #10 was moved to #11, and the Reuse funding request took the place of #10.

(3) Public Comment Period and Announcements

Donna Barlow Casey corrected typos in the packet:

This is not the annual meeting.

Lee Cattaneo was not present at the April 19 Executive Board meeting.

Barlow Casey announced that the Household Hazardous Waste season opened up with the largest collection in State history.

(4) Presentation – what is the green cone project?

Dennis Sauer gave an overview of the green cone “Only in My Backyard” project that will be offered in Calais and Middlesex and answered questions. Board members may participate and the \$25 dollar fee will be waived.

(5) **Consent Agenda**

- Receive the Monthly Financial Statements
- Adopt Minutes of April 5, 2006 Board meeting
- Receive Minutes of April 19, Ad Hoc Committee on Compensation & Executive Board Meetings

Tod Delaricheliere moved to accept the Consent Agenda. The motion was seconded and passed unanimously.

New Business

(6) Board members filled out information/conflict of interest forms.

(7) Ratify Committee Appointments

Tod Delaricheliere moved to ratify appointments. The motion was seconded and passed unanimously.

(8) Authorize Amendments to FY 2006 and 2007 Budgets to integrate new ANR grants into the District workplan/budget

Tod Delaricheliere moved to amend the FY 2006 budget to reflect additional School Compost grant revenue of \$14,640 and expense of \$8,140 and authorize carrying forward any revenues and/or expenses into FY 2007 required to complete the grant. It was seconded and passed unanimously.

Tod Delaricheliere moved to amend the FY 2006 budget to reflect additional Bin and Cone grant revenue of \$9,165 and expense of \$3,045 and authorize carrying forward any revenues and/or expenses into FY 2007 required to complete the grant.

It was seconded and passed unanimously.

Tod Delarichelere moved to amend the FY 2006 budget to reflect additional Illegal Burning grant revenue of \$5,210 and expense of \$4,620 and authorize carrying forward any revenues and/or expenses into FY 2007 required to complete the grant. It was seconded and passed unanimously.

(9) Authorize Change in Staff Positions from Non-Exempt to Exempt and Adjust Salary to Reflect Change in Status.

Tod Delarichelere moved that the titles of Field Programs Coordinator and Special Programs Coordinator be changed to Field Programs and Special Programs Managers; that these positions be categorized as EXEMPT under the FLSA; and, that an increase in salary be authorized for each position, effective at the outset of the first full pay period following the Board vote, that reflects an increase equal to the average annual comp time accrual for each position over the past 2 years.

The motion was seconded. Donna Barlow Casey gave an overview on the subject and answered questions. Some Board members questioned the timing of this action, noting that it could be included in the recommendations of the Ad Hoc Committee on Compensation later this calendar year. Barlow Casey noted that this was a viable option. The issue is one of liability for accrual of significant amounts of compensatory time due to the changes in these positions' job responsibilities. If the action were delayed, she noted that the Board should just expect that comp time accrual would be high for the summer months and that the audit would most likely note this as a weakness in the District's management practices. Given that the Board would make the decision to incorporate this action into the Compensation Review process, such a notation in the audit would not surprise the Board. It was also noted that this issue was raised during the last audit, which is why the Finance Manager and Director brought the issue to the Ad Hoc Committee on Compensation. Janice Walrafen noted that the committee had struggled with some of these same questions about timing and process.

Tod Delarichelere moved the question. It was seconded and passed with Ginny Callan (E. Montpelier) voting against the motion.

The main motion passed with Ginny Callan (E. Montpelier) and Gerhard Postpischil (Bradford) voting against the motion.

(10) Union School request

Donna Barlow Casey explained that Union School requested the Board consider providing financial assistance of between \$1 and \$500.00 from the Lawrence Walbridge Fund to cover costs related to delivering old desks and chairs to an organization near Washington DC that will in turn ship them to schools in Nicaragua. Barlow Casey noted that she had a conflict of interest in this matter, since she is a Union School parent, and stated that she would refrain from advocating one way or the other. Under normal circumstances, Tom Anderson who provides staff support to the Lawrence Walbridge Committee would present this request, but he was on vacation, and so she was passing along the request. She handed out an explanation of the project from the Union School

Newsletter and a description of Quest for Peace's program to provide school supplies to Nicaraguan children and families.

Several Board members noted the work Union School has accomplished in making sustainability a priority since becoming involved with the District's organics diversion program. The Board felt that this was a project in keeping with the educational focus of the Lawrence Walbridge Grant program and urged full support.

Gerry D'Amico moved the request. It was seconded and passed unanimously.

(11) Committee Breakout Session to Establish Meeting Schedules

Listed below are committee members and meeting times. Committee chairs are listed in bold type.

FOC

Meets the 3rd Wednesday at 5:30 at the District office

Tod Delaricheliere

John Hurley

Bill Powell

Bob Shambo

POC

Meets the 1st Wednesday of the month before the board meeting at 5:00 at the District office

Lee Cattaneo

Gerry D'Amico

Dave Evans

Ted Jacques

Gerhard Postpischil

LWRF

Meets as needed at the District offices

Ginny Callan

Gerry D'Amico

Andy Hooper

Marianne McCann

BIOSOLIDS

Meets the 2nd Monday of the month at 5:00 at the District offices

The first meeting in month of June will be the 2nd Tuesday at 5:00

Ginny Callan

John Hurley

Mark Lembke

Janice Walrafen

Fred White

The meeting adjourned at 9:15

Prepared for:

By: