

**Minutes of the CVSWMD Board Meeting  
June 6, 2007**

**DRAFT**

A meeting of the CVSWMD Board of Supervisors took place at the Chamber of Commerce in Berlin. Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/07</b>	<b>5/07</b>	<b>6/07</b>
vacant	Barre City			
Thumm, F	Barre Town	√		
Mitchell, J (alt)	Barre Town			
Hurley, J	Berlin	√	√	√
Irons, P (alt)	Berlin			
Postpischil, G	Bradford	√	√	√
vacant	Cabot			
Powell, W	Calais		√	√
Lembke, M	Chelsea	√	√	√
Gould, S (alt)	Chelsea			
Callan, G	E. Montpelier	√	√	√
Hall, R (alt)	E. Montpelier			
Delaricheliere, T	Hardwick	√		
Yoder, M (alt)	Hardwick			
Peter Sills	Marshfield			
vacant	Middlesex			
Hooper, A	Montpelier			
White, F.	Northfield	√	√	
Cattaneo, L	Orange	√	√	√
Walrafen, J CHAIR	Plainfield	√	√	√
D'Amico, G	Roxbury	√	√	√
vacant	Strafford			
Ludwig, J	Tunbridge			√
vacant	Walden			
vacant	Washington			
Evans, D	Williamstown	√	√	√
vacant	Woodbury			

Also in attendance: Donna Barlow Casey, Cathy Donohue, Tom Anderson, Dennis Sauer, Lydia Menendez and Barb Baird – District Staff  
 Stuart Smith, Annagrete Pollard – Walden  
 Bill Holland – Montpelier  
 Kevin Barrett – Middlesex  
 Paul Giuliani – District legal council

1. There was no quorum. Janice Walrafen convened the Executive Board at 7:12

2. Agenda Revisions – none

3. Public Comment Period and Announcements

- Jim Ludwig of Tunbridge was welcomed to the Board
- Stuart Smith (Walden Green-up Day coordinator) addressed the Board on the problem of tires and asked for help in working toward legislation on a tire bill.
- Bill Holland (Montpelier resident) said he was shocked when he learned how much of the waste stream is organic and wanted the Board to know that he really supports the “Only in My Backyard” program coming to Montpelier
- Donna Barlow Casey made the following announcements:
  - ✓ The Host Town Agreement document is close to a final draft
  - ✓ There was an error in the assessment of per capita and information is being sent out to all the Town Clerks and Selectboard Chairs
  - ✓ Financial statements will be sent out in July with a letter from the CPA
- Lydia Menendez gave an update on the Illegal Burning grant work

4. Consent Agenda

- Adopt Minutes of May 2, 2007 Board meeting
- Receive Minutes of May 9 and 16 Executive Board meetings

**Lee Cattaneo moved to accept the Consent Agenda. It was seconded and passed unanimously.**

5. Report on Green Cone Project

Dennis Sauer gave an update and answered Board member’s questions about what the implications would be in moving forward and expanding.

6. Executive Session for Contract Discussions

**At 7:45 Dave Evans moved to enter Executive Session for the purpose of contract discussions. It was seconded and passed unanimously.**

The Board exited Executive Session at 8:55. There was discussion about a special meeting of the Board to review the contract.

7. Executive Session for Contract Discussions

**At 9:01 Dave Evans moved to enter Executive Session for the purpose of contract discussions. It was seconded and passed unanimously.**

The Board exited Executive Session at 9:13.

8. Executive Session for Contract Discussions

**At 9:14 Dave Evans moved to enter Executive Session for the purpose of contract discussions. It was seconded and passed unanimously.**

The Board exited Executive Session at 9:17.

**Lee Cattaneo moved to pursue a contract with Gary Liss. It was seconded and passed unanimously.**

9. Cost of Living Adjustment

**Dave Evans moved to award a 3.6% COLA. It was seconded and passed unanimously.**

Committee Reports

10. Financial Oversight Committee

**Dave Evans moved to amend the FY '08 Budget as presented (see below) to reflect a bottom line of \$27. It was seconded and passed unanimously.**

Previous bottom line: \$43,817

Proposed amendments

- Additional investment income \$5,000
- Savings due to changes in MRF contract \$15,000
- Net savings due to change in marketing staff \$16,664
- Decrease to depreciation line item \$7,000

New bottom line: \$27

11. Report on Search for Secretary

Gerry D'Amico offered a report on the search for a Secretary. He polled several past Chairs of the Board and they said it is difficult to find someone to come to all meetings and take minutes. **Lee Cattaneo moved that Barb Baird (District Administrative Assistant) be appointed as Secretary. It was seconded and passed unanimously.**

12. Treasurer Job Description

Lee Cattaneo reported that Legal Counsel reviewed and drafted a job description based on what is in the Charter. A result of adopting this would change the finance position. There would no longer be a need to have a Finance Manager – perhaps a bookkeeper/accountant. A warrant system for paying bills would be established. Lee will clean up the description and Donna will distribute it to the full Board.

13. Ad Hoc Committee on Biosolids – ratify citizen appointees

Postponed

The meeting adjourned at 10 p.m.

Prepared by: