



Special Meeting of the CVSWMD Financial Oversight Committee
Thursday, 18-May-2017 –5:30 PM
CVSWMD Offices: 137 Barre Street, VT 05602

Minutes

1. **Convene meeting:** At 5:33 PM, Steve Micheli convened the meeting with FOC member Fred Thumm. Chairman Bill Powell was unable to attend, as was Treasurer Kathie Felch. GM Bruce Westcott was present and recorded minutes. Staff member Cathleen Gent attended the meeting.
2. **Agenda Revisions:** No revisions were suggested
3. **Approval of Minutes:** Fred Thumm made a motion to approve the minutes of May 3, 2017. The motion was seconded and the minutes were approved.
4. **FY18 Fee Structure:** Cathleen Gent reviewed the revisions in the proposed fee structure for the coming year, in light of discussion by the Program Oversight Committee. There was discussion which clarified the proposed fees with respect to goods that are sold by the District; specifically: there is no margin charged (above cost, delivery and sales tax) on goods sold to residents of the District. The proposal includes a roughly 25% margin on goods sold to out of District residents, to recover some of associated staff time and overhead. There were some comments about maple tubing and household hazardous wastes. Fred Thumm proposed a motion to recommend adoption by the full Board; passed unanimously.
5. **Executive Session – Contractual Matters:** The members elected not to enter into Executive Session, preferring to defer to the Executive Board.
6. **Other Business:** There was no other business.
7. **Adjourn:** A motion (Thumm) to adjourn passed unanimously. The meeting adjourned at 5:50 PM.

Respectfully submitted:

Bruce Westcott, General Manager