LWRF/Grants Committee

Meeting Agenda

April 27th, 2015

CVSWMD Main Office

137 Barre Street Montpelier, VT

4:30 pm

For questions or information, contact Chrissy Bellmyer 802 229 9383 ext. 111

1. **Call to Order:** Meeting called to order at 4:30pm. Anita Krauth, Matt Levin attending, Ginny Callan of East Montpelier participating via phone. Chrissy Bellmyer taking notes. Agenda revisions include setting a meeting time, appointing a chair and consider revised grant guidelines.
2. **Approval of the Minutes from February and March:** Ginny Callan of East Montpelier made a motion to approve the February and March minutes, Anita seconded this motion and it passed unanimously.
3. **Set regular meeting time and appoint chair:** Anita made a motion to set regular meeting time for the fourth Monday of every month from 4:45-5:45 pm. Ginny Callan of East Montpelier seconded this motion and it passed unanimously.

Ginny Callan of East Montpelier made a motion to appoint Matt Levin as chair of the Lawrence Walbridge Reuse Fund Committee. Anita seconded this motion and it passed unanimously.

1. **Consider revising grant guidelines:** Because there is only $5,000 allocated for SZWG/LWRF in FY16, the grant committee considered revising grant guidelines and lowering the maximum grant award in order to offer grant opportunities to more applicants.The committee considered lowering the maximum award to $1,500 for SZWG and indicating a preference for applicants who had not received a SZWG in the past.
2. **Financial Update** $2,082.48 remains from the SZWG/LWRF
3. **Special Projects Discussion** Leesa Stewart joined the meeting for this discussion.During the midyear budget revision a total of $20,000 was allocated for special projects. Proposed projects for this special allocation included $5,000 to The Product Stewardship Institute to support tire recycling legislation, $5,000 for a LWRF application from ReSource and $10,000 for a tire cleanup fund. The Grant Committee awarded $5,000 to PSI. ReStore is still planning to apply for the $5,000 in funding and the committee would like to give them until the end of FY15 to apply. If they have not applied by the end of FY15 the committee will reconsider what to do with the $5,000. The LWRF Committee would like to offer $10,000 to member towns for tire clean up. Staff has indicated that they do not have time to administer a new grant program. The committee determined this should be an informal grant program with no outreach required. The application process will use guidelines from round 1 of the Municipal Assistance Grant Program, applicants will not need to fill out a formal application but will need to submit a letter requesting the funding. Each applicant would be eligible for a maximum award of $3,000 which would be distributed as a reimbursement when CVSWMD receives receipts demonstrating costs. The cleanup should take place on public property. If the cleanup is to take place on private property, the Town Health Officer must declare the site a public health hazard. The Committee will examine the success of the program after November 1st.
4. **Other:** The next regularly scheduled meeting is set to take place on Monday, May 25th. Because this is a holiday the committee will hold a special meeting on May 18th at 4:45pm.
5. **Adjourn** The meeting was adjourned at 5:25pm