

**Minutes of the Organizational Meeting of the CVSWMD Board and Executive Board of Supervisors
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

April 4, 2018

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/18
Micheli, S.	Barre City	
Ahearn W. (alt)	Barre City	
Thumm, F.	Barre Town	
Mitchell, J. (alt)	Barre Town	
Levin, M.	Berlin	X
Postpischil, G.	Bradford	
Powell, B.	Calais	X
Brabant, J. (alt)	Calais	
Vacant	Chelsea	
Vacant	Duxbury	
Malina G.	E. Montpelier	X
Nunez T.	Fairlee	X
Cornish, S.	Hardwick	X
Krauth, A.	Middlesex	
Cheney E.	Montpelier	X
Bate, D. (alt)	Montpelier	
Cattaneo, L.	Orange	
Ziegler B.	Plainfield	
Vacant	Tunbridge	
Hatch R.	Walden	X
Carbee, P	Washington	X
Vacant	Williamstown	
Nold-Laurendeau, J.	Woodbury	X

Others in attendance:

Bruce Westcott, Cathleen Gent, Cassandra Hemenway, Barb Baird – District Staff

Call to order (1)

With no quorum of the full board, Bill Powell called the meeting of the Executive Board to order at 6:35.

Agenda Revisions (2)

Items 5c and 5d will be postponed to May meeting.

Public Comment Period and Announcements (3)

None

Introduction of New Members of the Board of Supervisors (4)

Bill Powell welcomed:

Bob Hatch – Walden

Gabrielle Malina – East Montpelier

Tad Nunez – Fairlee (participating by phone)

Annual Organizational Matters (5)

- a. Election of Officers –
Matt Levin moved to elect Fred Thumm and Lee Cattaneo as Chair and Vice Chair. The motion was seconded and passed unanimously.

- b. Appointment of Officers –
Matt Levin moved to appoint Kathie Felch and Barb Baird as Treasurer and Clerk. The motion was seconded and passed unanimously.

Consent Agenda (6)

- a. Adopt the minutes of the Board of Supervisors meeting of December 6, 2017
- b. Accept the minutes of the Executive Board meetings of February 20 and March 20, 2018
- c. Accept committee minutes:
 - Program Oversight Committee – February 15, 2018
 - Financial Oversight Committee – December 19, 2017; January 22, 2018; February 26, 2018 and March 26, 2018
 - Grants Committee – March 26, 2018

Matt Levin moved to accept the consent agenda. The motion was seconded and passed unanimously.

Approval of February Financial Statements (7)

- Profit and Loss with previous year's comparison;
- Balance sheet with previous year's comparison;
- Statement of Cash flows;
- Detail for all checks issued for over \$1000

Bruce Westcott went over the financial statements in the packet and answered any questions. **Matt Levin moved to approve the financial statements. The motion was seconded and passed unanimously.**

Overview: District Outreach Programs (8)

Cassandra Hemenway, Zero Waste Outreach Manager, presented updates to the board. PowerPoint available upon request to office.

Strategic Planning (9)

- District Guiding Principles
- Priority Programs/Actions

Discussion covered changes in the draft to go back to staff. The documents will go to the Program Oversight Committee at their May 15th meeting and then back to the full board for more discussion/approval.

Approval of Grants (10)

- Spaulding High School
- Main Street Middle School Montpelier

Matt Levin discussed the decisions made by the committee.

Peter Carbee moved to grant Spaulding High School \$547.00 for recycling bins and dish return stations. The motion was seconded and passed unanimously.

Peter Carbee moved to grant Montpelier Main Street Middle School \$750.00 for a cafeteria sorting station. The motion was seconded and passed unanimously.

Legislative update (11)

Bruce Westcott gave updates on H.560/S.285/H.88/H.105

Roundtable and Announcements (12)

Ellen Cheney – just got back from Sydney Australia and they are only now trying to implement recycling

Shari Cornish – wished bottle redemption was .10 instead of .05 cents

Cathleen Gent – will be sending board members info about the CVSWMD Municipal Services Project grants

Bob Hatch – check out Sweden's zero waste model

Gabrielle Malina – appreciate the timeliness of the meeting

Motion to adjourn at 8:10

Prepared by: Barb Baird - Clerk