

LWRF/Grants Committee
Meeting Minutes

February 26, 2017
CVSWMD Main Office
137 Barre Street Montpelier, VT
4:45 pm

For questions or information, contact Brenna Toman, 802 229 9383 ext. 103

I. Call to Order 4:45 Anita Krauth, Ginny Callan, Matt Levin present, Brenna Toman taking notes

II. Approval of the Minutes from June meeting – ACTION ITEM

Matt Levin made a motion to approve the minutes. Ginny Callan seconded this motion.

III. Financial Update – Pending upon confirmation from GM.

IV. SZWG Berlin Final Report- concerns over schools spending money differently than proposed in application. Other schools may be able to use Berlin's source of flatware for low prices. SZWG – ACTION ITEM

a. Spaulding High School

The committee would like the applicant to explore cheaper options for flatware using Berlin Elementary sources. All materials produced from the grant should have CVSWMD logos visible on them.

Anita Krauth made a motion to award Spaulding High School \$1,546.90 to purchase reusable travel mugs, t-shirts, flatware and dishware, and recycling bins contingent upon the addition of the CVSWMD logo to the travel mugs and t-shirts. Ginny seconded this motion.

This motion passed unanimously including the representative from East Montpelier.

b. East Montpelier Elementary School

The committee would like the applicant to explore cheaper or donated materials for the sorting station.

Matt Levin made a motion to award East Montpelier Elementary School \$2,303.60 for materials and labor to upgrade their sorting station understanding that the total award may be reduced if 1. the DEC composting grant is awarded to pay for 50% of the supplies (notification March1) and/or 2. The school finds donated/cheaper materials. Anita seconded this motion.

This motion passed with 2 votes in favor including the representative from Berlin and one abstention from the representative from East Montpelier.

c. Berlin Elementary School

In the past, the committee has not funded garden related projects, as it is not in the CVSWMD mission. The committee will not fund the \$322 for shed-roof rainwater collection system and hoses in the grant application.

Ginny Callan made a motion to award Berlin Elementary \$679 to build a new 3-bin compost system for paper towels understanding that the total award may be reduced if the DEC composting grant is awarded to pay for 50% of the supplies (notification March1). Anita seconded this motion.

This motion passed with 2 votes in favor including the representative from East Montpelier and one abstention from the representative of Berlin.

V. Clarification of Grant Guidelines

General discussion about updating the grant guidelines. Contracting labor is OK, secondary funding sources are OK and encouraged. Non-public schools may apply to the SZWG pending legal approval, or may apply to LWRF.

Grant guidelines will be updated to reflect that schools may not use leftover funds to purchase additional materials at their own discretion. If the difference in actual expenses is less than \$100 than the expenses proposed, schools may purchase additional materials keeping to the spirit of their application. If the difference is less than \$500, schools must present their case to the grants officer(s) on staff, who will use their discretion to grant approval. If the difference is \$500 or more, schools must present their alternate plan to the Grants Committee for approval.

VI. Application Updates

Fillable PDFs are OK to offer as long as they are confirmed to be printable and save-able. Staff are encouraged to make the applications as user-friendly as possible. New applications will be uploaded to the CVSWMD web page.

VII. Other:

Ginny Callan will be stepping down from the board in the next few months.

VIII. Adjourned 5:35 pm