



Central Vermont Solid Waste Management District  
Montpelier, VT 05602

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[www.cvswwmd.org](http://www.cvswwmd.org)

**Minutes: Special Joint meeting of CVSWMD's Financial  
Oversight Committee and Executive Board  
Thursday, February 1, 2024, 5:30 p.m.**

1. Call to Order: Peter Carbee called the Financial Oversight Committee meeting to order at 5:31 PM with a quorum present.  
Members present by Zoom: Peter Carbee, Bill Powell, Fred Thumm, Leesa Stewart.  
Nonmembers present: Lee Cattaneo, GM Dan Casey, Assistant GM Theron Lay-Sleeper  
Members Absent: Jon Jewett
2. Agenda Revisions: None
3. Public Comment Period and Announcements: None
4. Approval of FOC meeting minutes from 1/16/24: Leesa Stewart moved and Bill Powell seconded. Lee Cattaneo will be removed from the FOC on the minutes. Voting in favor: unanimous.
5. Financials: Leesa Stewart moved to approve the mid-year financials and Fred Thumm seconded. Voting in favor: unanimous.
6. Review Municipal Borrowing Guidelines: Staff included guidelines for municipal borrowing in the packet per FOC request at last meeting. Discussion was tabled until the budget update later.
7. Adjourn Financial Oversight Committee: at 5:39, Fred Thumm moved to adjourn the FOC and Bill Powell seconded. Voting in favor: unanimous.
8. Call to Order: Executive Board: Fred Thumm called the Executive Board meeting to order at 5:39 PM with a quorum present.  
Members present by Zoom: Fred Thumm, Peter Carbee, Bill Powell, Lee Cattaneo.  
Nonmembers present: Leesa Stewart, GM Dan Casey, Assistant GM Theron Lay-Sleeper  
Members Absent: Jon Jewett
9. Agenda Revisions: None.
10. Public Comment Period and Announcements: None
11. Approval of EB Minutes 1/16/24: Lee Cattaneo moved to approve the minutes of the EB and Bill Powell seconded. Voting in favor: unanimous.
12. Equipment updates: The forklift is ready to ship from Boston, and the Box Truck is being assembled in Jericho. ETA for both pieces of equipment is early February. At 6:31 Leesa Stewart left the meeting.
13. Eco Depot Budget update: Staff met with the chair of the FOC and various consultants and experts to adjust the project scope to suit programmatic needs within the existing resources available. Staff are ready to give the architects and engineers the go-ahead with a firm budget cap and begin drawings for permitting. Bill Powell moved to recommend a not to exceed budget allocation of 2.2m for the Eco-Depot project to the Full Board and Lee Cattaneo seconded. Voting in favor: Bill Powell, Lee Cattaneo, Fred Thumm. Not voting: Peter Carbee.

14. IT services RFP: Staff has prepared an RFP for IT services and a network assessment quote. Peter Carbee moved and Bill Powell seconded the approval of the RFP as presented. Voting in favor: unanimous.
15. HHW Services Contract – Bids are in for HHW services. Bill Powell moved to award the contract for HHW services in 2024 to US Ecology and Lee Cattaneo seconded. Voting in favor: unanimous.
16. Rechargeable Battery EPR legislation: ARCC Facility Manager Lachlan Pinney has drafted a letter to VT Senators representing District member municipalities in support of Bill S.254 to add rechargeable batteries to the existing battery recycling program. Bill Powell moved to approve sending out the letter and Peter Carbee seconded. Lee Cattaneo moved to have Dan Casey sign the letter of support. Voting in favor: unanimous.
17. Other old or new business: None
18. Adjourn Executive Board: At 6:48 Bill Powell moved and Lee Cattaneo seconded to adjourn the Executive Board.

Respectfully submitted, Theron Lay-Sleeper, Assistant General Manager