



## Guidelines for the Emergency Municipal Solid Waste Response Program

*A Program of the Central Vermont Solid Waste Management District*

### Introduction

The **Emergency Municipal Solid Waste Response Program (EMSWRP)** is intended as a partnership between the Central Vermont Solid Waste Management District (CVSWMD) and its member communities.

### Program Guidelines

- **Purpose:** The EMSWRP grant program is intended to provide financial support to member communities that need to take action to clean up, mitigate, and prevent unanticipated solid waste problems caused by nature (eg, flooding or wind) or by illegal activity. The grant program is intended to provide financial assistance to member towns to address an immediate need, and – if possible -- to prevent its recurrence. This program is focused on cleanup of public land. However, projects addressing situations or emergencies located on or impacting private property will be considered if a letter from the Town Health Officer is presented, indicating there is a public health emergency that the project directly addresses. The letter should include information showing that all other means of addressing the situation or emergency have been explored and exhausted. Program funds may be used for the clean up of a private property under the following circumstances:
  - The property owner (or other responsible party), as the responsible party, is unable to pay for such clean up, as documented by the Town.
  - The Town Health Officer formally declares the property as a public health emergency.
  - The Town: 1) places a lien on the property for, at a minimum, the amount of funding requested through the EMSWRP grant program; 2) names CVSWMD as a party in the notice of claim to lien. The Town may also be a party in the action, to cover any costs incurred by the Town.
  - The Town will carry out any needed enforcement actions against the property owner.
- **Application:** Your community may apply for funding by completing the attached application form. The contact person can be a Town/City Official or any other party who will be responsible for making decisions about your municipality's waste management and for reporting to the CVSWMD.
- **Grant Amount & Reimbursement:** CVSWMD has allocated a total of \$10,000 for EMSWRP. Up to \$2,500 per town will be available on a reimbursement basis, so long as funds are available. Following completion of the activities and events you specify on the application form, grantees may request reimbursement from the CVSWMD for costs incurred as allowable by these guidelines. Reimbursement will be paid upon receipt of:
  - ✓ an invoice from your Town,
  - ✓ copies of invoices and receipts for which you would like reimbursement, and

- ✓ A final report of the work accomplished.

Reimbursement checks will be made payable and sent to member Cities/Towns only. Reimbursement will not exceed the amount of your grant, and CVSWMD is not responsible for costs incurred which exceed the approved EMSWRP Grant amount. CVSWMD agrees to reimburse communities within 20 days of receipt of all invoices and receipts so that no finance charges are accrued on billings due to delay in payment from the CVSWMD.

**You may request reimbursement for the following eligible EMSWRP costs:**

- Trash disposal and recycling of wastes collected on roads and property,
- Container rental fees for storage of trash and recycling of wastes collected on roads and property,
- Transportation by a contracted party for waste and recycling collected on roads and property,
- Trash bags, gloves, or other necessary supplies for volunteers participating in EMSWRP activities,
- Costs for signs, cameras, or other devices intended to help prevent repeated dumping / illegal activity at the site in question.

**The following costs are not eligible for EMSWRP reimbursement:**

- Use of Town/City equipment and personnel,
- Food and beverages.

If you have questions about the eligibility of costs not listed here, please contact the CVSWMD School Zero Waste Coordinator, Brenna Toman at [brennat@cvswwmd.org](mailto:brennat@cvswwmd.org)

- **Disposing of and Recycling What You Clean Up:** Communities may collect, transport and dispose of any trash, tires and recyclables collected as the result of EMSWRP-funded activities in any manner that complies with all applicable state and local regulations. If you have any questions regarding disposal or recycling, please call the CVSWMD.

If you plan to hire a private contractor to transport, dispose of or recycle your EMSWRP-related wastes, please do so with care. You should know where and how they are disposing of your wastes to ensure it is done properly. The CVSWMD reserves the right to question any disposal practices for which members request reimbursement. If you would like a list of licensed waste haulers or a list of disposal facilities, please call the CVSWMD.

- **Prevent Littering and Illegal Dumping:** Cleaning up illegally dumped trash costs twice as much as properly disposing of it in the first place! Citizen involvement and ownership are the keys to eliminating this problem in your community. To find out how you can help prevent littering and dumping and extend your efforts throughout the entire year call the CVSWMD.