

**Minutes of the Emergency CVSWMD Board and Executive Board of Supervisors meeting
 – All members participated via Zoom 6:00 p.m.**

July 31, 2023

Draft until approved

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A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/23	5/23	6/23	7/23	7/14/23
Ahearn, W.	Barre City		X			
Thumm, F.	Barre Town	X	X	X		X
Mitchell, J. (alt)	Barre Town					
Levin, M.	Berlin	X	X	X	X	
Wright, M.	Bradford					
Powell, B.	Calais	X			X	X
Brabant, J. (alt)	Calais				X	
Vacant	Chelsea					
Marotto, M	Duxbury	X	X			
Jewett, J.	E. Montpelier	X	X	X	X	X
Guest, A.	Fairlee	X	X	X	X	X
Cornish, S.	Hardwick	X	X	X	X	X
McDonough, A.	Middlesex			X	X	X
Stewart, L	Montpelier	X	X	X		
Cattaneo, L.	Orange	X	X	X	X	X
Ziegler B.	Plainfield	X	X	X		X
Vacant	Tunbridge					
Lewis, R	Walden		X	X	X	X
Carbee, P	Washington	X	X	X	X	X
Vacant	Williamstown					
Koteas, C	Woodbury					

Others in attendance: Dan Casey, Theron Lay-Sleeper, Barb Baird

With no quorum of the full Board, Vice Chair Lee Cattaneo convened the Executive Board at 6:35. Cattaneo, Bill Powell and Jon Jewett attending. (1)

Agenda Revisions (2)

Move item 11 to be 5a and combine items #8 and 9.

Public Comment Period and Announcements (3)

None

Approval of Minutes (4)

- June 7, 2023 Board of Supervisors
- July 14, 2023 Executive Board
- July 27, 2023 Ad Hoc Facility Committee

Jon Jewett moved to accept the minutes as presented. The motion was seconded and passed unanimously.

Committee discussion (5)

To be discussed at a later meeting with more members attending

Architecture and Engineering Contracts (5a)

Staff and the Ad Hoc Facility Committee met to discuss the proposal in the packet. There were no questions from the group.

Bill Powell moved to designate Dan Casey as the Owner's Representative with respect to the agreement with Weston & Sampson and Wiemann Lamphere Architects for Civil Engineering and Architectural Services relating to the HHW Facility Project. The motion was seconded and passed unanimously.

Bill Powell moved to authorize Dan Casey to execute the presented contact for Civil Engineering and Architectural Services relating to Phase 1 of the HHW Facility Project with Weston & Sampson and Wiemann Lamphere Architects not to exceed \$14,700. The motion was seconded and passed unanimously.

Bill Powell left the meeting - Fred Thumm and Peter Carbee joined the Executive Board meeting.

Personnel and Program Discussion (8&9)

At 6:20, Jon Jewett moved to Enter into Executive Session per 1 V.S.A. 313 (b) Personnel, the premature general knowledge would place the person involved in a substantial disadvantage with all present attending. The motion was seconded and passed unanimously.

Lee Cattaneo moved to exit Executive Session at 7:20. The motion was seconded and passed unanimously.

Lee Cattaneo moved to schedule a meeting in 2 weeks to further discuss options for ARCC and HHW events. The motion was seconded and passed unanimously.

HHW Facility Update (10)

Item not taken up at this meeting.

Flood Response (6)

Dan Casey stated that CVSWMD shared resources in aiding residents and businesses via website, calls and handing out flyers. We ran two collection events for EPR and hazardous waste – one in Barre City and the other in Barre Town. Passive drop-offs sites were also set up in Montpelier and Barre City. Staff spent several days removing HW and EPR materials from debris piles throughout Montpelier and Barre City.

We also advised member towns to work with the State's emergency consultants, Ceres and TetraTech, in order to qualify for FEMA funding.

ARCC Facility update (7)

Theron Lay Sleeper stated that the EPA will be cleaning out the ARCC due to its contents. An inventory list has been sent to them.

Other Old or New Business (12)

None

Peter Carbee moved to adjourn at 7:40. The motion was seconded and passed unanimously.

Prepared by Barb Baird