

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting
– All members participated via Zoom**

March 1, 2023

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/22	5/22	6/22	9/22	10/22	11/22	12/22	2/23	2/23	2/23	3/1
Ahearn, W.	Barre City				X	X		X	X	X		X
Thumm, F.	Barre Town	X	X	X			X	X	X	X	X	X
Mitchell, J. (alt)	Barre Town											
Levin, M.	Berlin	X	X	X	X	X	X	X	X	X		X
Vacant	Bradford	X	X	X	X							
Powell, B.	Calais	X	X	X		X	X	X	X	X	X	X
Brabant, J. (alt)	Calais											
Vacant	Chelsea											
Vacant	Duxbury											
Jewett, J.	E. Montpelier	X	X	X	X	X	X	X		X	X	X
Nunez T.	Fairlee	X	X		X	X	X		X	X	X	
Cornish, S.	Hardwick	X	X	X	X	X		X	X	X	X	X
McDonough, A.	Middlesex	X		X	X	X	X					X
Stewart, L	Montpelier	X	X		X	X	X	X	X			
Cattaneo, L.	Orange	X		X	X	X		X	X	X	X	X
Ziegler B.	Plainfield	X	X	X	X		X	X	X	X		
Vacant	Tunbridge											
Vacant	Walden											
Carbee, P	Washington	X	X	X	X	X	X	X	X	X	X	X
Vacant	Williamstown											
Koteas, C	Woodbury		X								X	

Others in attendance: Theron Lay-Sleeper, Barb Baird
Tim Streeter – Kittell, Branagan and Sargeant
Tom Gilbert – Black Dirt Farm

Call to Order (1)

Fred Thumm called the meeting to order at 6:33

Agenda Revisions (2)

The Audit report was moved to be taken up before Consent Agenda.

Public Comment and Announcements (3)

None

FY22 Audit Report – Tim Streeter (Kittell, Branagan and Sargeant) (5)

Tim Streeter presented the audit report, stating that there were no findings and the organization is in good shape financially. Streeter also reminded the board to get financial systems set up before completing the HHW facility project.

Peter Carbee moved to accept the FY22 audit report. The motion was seconded and passed unanimously by a roll call vote.

Tim Streeter left the meeting at 6:50.

Consent Agenda (4)

- Accept minutes of joint meetings of the Executive Board and Financial Oversight Committee: December 20, 2022/February 9, 2023
- Adopt minutes of Board of Supervisors meetings: February 1, 2023/February 9, 2023/February 21, 2023
- Accept minutes of Ad-Hoc Hiring Committee meetings: February 7, 2023/February 9, 2023/February 10, 2023/February 15, 2023

Jon Jewett moved to accept the consent agenda. The motion was seconded and passed unanimously.

OWRRP Grant Report – Tom Gilbert (Black Dirt Farm) (6)

Tom Gilbert presented the community compost collection project that Black Dirt Farm has been working on, which was supported in part by a CVSWMD Organizational Waste, Reduction, and Reuse Program (OWRRP) grant. The pilot pods have been placed in 5 neighborhood locations with 50 household subscribed. Gilbert thanked the CVSWMD for the grant money to start up the continuing program.

Tom Gilbert left the meeting at 7:10

Letter from Bradford resident, Bradford Selectboard (7)

Theron Lay-Sleeper discussed a letter of complaint about the \$20 cost per vehicle at our HHW collections and the district's response presented in the packet. There was discussion on how to educate the public as to how much it costs the District to hold the events – averaging \$200 per vehicle in costs.

Legislative Update (8)

Theron Lay-Sleeper went over the memo in the packet, covering H.67 – EPR for Household Hazardous Waste/ H.158 – Beverage Container Redemption/H.48 – Establishment of a Landfill Siting Commission.

H.67 – EPR for Household Hazardous Waste – passed a voice vote in the House and has great support. It would help cover the cost of the District events, have no bearing on us having an HHW facility and be at no cost to consumers.

H.158 – Beverage Container Redemption – progressing but glass (wine bottles) is a sticking point.

H.48 – Establishment of a Landfill Siting Commission – not much movement, will be a contentious subject.

General Manager Recruitment (9) Enter Executive Session per 1 V.S.A. 313 (b): Personnel, the premature general knowledge would place the person involved at a substantial disadvantage.

At 7:25, after finding the need to enter into Executive Session per 1 V.S.A 313(b), Jon Jewett moved to enter into Executive Session for Personnel purposes. The motion was seconded and passed unanimously.

At 7:40, Peter Carbee moved to exit Executive Session. The motion was seconded and passed unanimously.

Bill Powell moved that the CVSWMD Board of Supervisors authorize the Chair (Fred Thumm) and Vice Chair (Lee Cattaneo) to negotiate a contract for the General Manager position with Candidate #5 and begin the onboarding/hiring process. The motion was seconded and passed unanimously.

Revisit Interim GM Appointment (10)

Theron Lay-Sleeper reminded the Board that his time as Interim General Manager per his Assistant General Manager/Operations Manager job description comes to a close on March 7th. Lay-Sleeper said that he would be available to stay in the position for another 60 days or until a new GM is onboarded.

Jon Jewett moved that the Board of Supervisors appoint Theron Lay-Sleeper as Interim General Manager for the period March 7, 2023 up to May 6, 2023 (or until a new General Manager is signed on and duly authorized, if sooner) with specific duties and responsibilities provided in writing to the Executive Board at their December meeting. In recognition of Lay-Sleeper's ongoing commitment to the District and willingness to take on additional duties, the Board grants Lay-Sleeper an allocation of ten vacation days, to be available after the new General Manager has been onboarded and trained for 60 days. The motion was seconded and passed unanimously.

Other Old or New business (11)

Lay-Sleeper stated that Lisa Liotta's new position has hit an unexpected snag and she won't be able to focus as much on contract work with CVSWMD as planned. What hours she can work will focus on training a new GM.

Bill Powell moved to adjourn at 7:50. The motion was seconded and passed unanimously.

Prepared by: Barb Baird