

**Minutes of the Organizational Meeting of the CVSWMD Board and Executive Board of Supervisors  
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

**May 3, 2017**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/17</b>	<b>5/17</b>	<b>6/17</b>	<b>9/17</b>	<b>10/17</b>	<b>11/17</b>	<b>12/17</b>	<b>2/18</b>	<b>3/18</b>
Micheli, S.	Barre City	X								
Taft, R. (alt)	Barre City									
Thumm, F.	Barre Town	X	X							
Mitchell, J. (alt)	Barre Town									
Levin, M.	Berlin	X	X							
Postpischil, G.	Bradford	X	X							
Powell, B.	Calais	X								
Brabant, J. (alt)	Calais									
Vacant	Chelsea									
Popowicz, S.	Duxbury		X							
Northrup, C.	E. Montpelier	X	X							
Hanson, B.	Fairlee									
Cornish, S.	Hardwick	X	X							
Krauth, A.	Middlesex	X								
Vacant	Montpelier	X								
Bate, D. (alt)	Montpelier	X								
Cattaneo, L.	Orange		X							
Zeisel, L.	Plainfield	X	X							
Vacant	Tunbridge									
Vacant	Walden	X								
Carbee, P	Washington	X	X							
Vacant	Williamstown									
Nold-Laurendeau, J.	Woodbury		X							

Others in attendance:

Bruce Westcott, Cathleen Gent, Cassandra Hemenway, Carl Witke, Barb Baird – District Staff  
David Declore – Times Argus

Fred Thumm called the meeting to order at 6:40 p.m. (1)

Agenda Revisions (2)

None

Public Comment Period and Announcements (3)

Welcome new Duxbury representative – Sarah Popowicz.

Committee and Executive Board reports (4)

None

Consent Agenda (5)

- a. Adopt the minutes of the April, 5 2017 Board meeting
- b. Accept the minutes of the Executive Board and Committee meetings

**Peter Carbee moved the Consent Agenda. The motion was seconded and passed unanimously.**

Program Plans (6)

- a. Revised FY 18 Program Plan – Carl Witke went over the history of the ARCC program for new members and explained the revisions to the plan that the Board requested and was included in the packet. **Matt Levin moved to accept the revised ARCC program plan. The motion was seconded and passed unanimously.**
- b. Revised FY 18 Special Collections Program Plan – Carl Witke went over the revision to the plan in the packet and answered any questions. **Lee Cattaneo moved to accept the revised Special Collections program plan. The motion was seconded and passed unanimously.**
- c. Program Plan – FY 18 Outreach Plan Addendum – Cassandra Hemenway explained the addendum to the plan, discussing SWIP requirements and grant work. **Matt Levin moved to accept the Outreach plan addendum. The motion was seconded and passed unanimously.**

Status Report: Outsourcing the Hauling of Business & School Organics (7)

Bruce Westcott went over the history of the organics hauling program. He discussed the reasoning behind transitioning including: private haulers entering the market; trash haulers to begin hauling food scraps; transfer station collecting food scraps. Cathleen Gent stated that the board consensus at its January retreat was to transition from the program and issue an RFP. The Board agreed to support in-district schools, continue education and outreach – focused on on-site composting and keep trucks for other District operations. A proposal and maybe a contract will be part of the June Board agenda.

Proposed Board Resolution: District Financial Plan (8)

Bruce Westcott explained the resolution.

*Annually, on or before January 1, the General Manager shall present to the Board of Supervisors an estimate of the financial resources that would be required to further the District's purposes, and an estimate of the financial resources that would be required to accomplish District dissolution, should a decision to dissolve be taken.*

*Such estimates shall include, but should not be limited to, the following:*

*a. The current amount of outstanding debt or bonds payable, and the maximum amount of such indebtedness at any time in the preceding 24 months, and the current balance of the District Sinking Funds,*

- b. The current amount of outstanding trade debt, grants payable, or other short-term contract payables, and the maximum amount of such indebtedness at any time in the preceding 24 months,*
- c. A statement of the normal operating expenses of the District – exclusive of grant payments, and payments for the retirement of bonded or other indebtedness -- for the most recent 180-day period, and the maximum amount of such expenses in any 90-day period in the preceding 24 months.*
- d. Identification and an estimate of any other expenditures which the General Manager estimates will be required of the District in the event of its dissolution.*
- e. A statement of capital reserve funds maintained by the District for current and future public improvements in furtherance of its purposes, and the plan of expenditure for such funds in the current and future fiscal periods.*

*Following review of the estimates, the Board may direct the General Manager to assure that any funds which the Board deems necessary to further the District's purposes, or to support orderly dissolution are deposited in separate bank account(s) and/or fund(s), to be reserved for these purposes.*

**Matt Levin moved to adopt the resolution. The motion was seconded and passed unanimously.**

#### Budget Approval (9)

Bruce Westcott discussed the amendments and answered questions.

- a. FY 17 Operating and Capital Budget Amendments – **Lee Cattaneo moved to adopt the amendments in the packet with the adjustment of line 3 (page 37 in packet) from \$10,000 to \$36,000 for property improvements. The motion was seconded and passed unanimously.**
- b. FY 18 Operating and Capital Budget Amendments – **Matt Levin moved to adopt the amendments in the packet with the adjustment of line 3 from \$36,000 to \$10,000 for property improvements. The motion was seconded and passed unanimously.**

#### Roundtable and Announcements (10)

Bruce Westcott gave an update on charter revision. The bill passed the House with 3 changes, will receive passage by May 6<sup>th</sup>.

Act 148 update: Sen. Natural Resources took testimony from haulers and other stakeholders – haulers having to collect food scraps July 2017 may be delayed until July 2018.

Fred Thumm – great to see Lee back home safe/welcomed new board members

Cathleen Gent – see her if your community has not yet participated in the municipal recycling container grant and wants to. Ends June 30<sup>th</sup>.

Gerhard Postpischil – regarding the red circle in the financials: the Chinese consider the color red a sign of happiness.

Jayne Nold-Laurendeau – went to a grocer convention and the Chittenden Solid Waste staff was there singing the praises of the CVSMWD.

Lee Cattaneo – saw 3 different locations on his travels that had signs for comingled trash AND recycling.

**Motion to adjourn at 8:40 p.m.**

**Prepared by: Barb Baird/District Clerk**

