

Approved Minutes

CVSWMD Program Oversight Committee (POC)

Central Vermont Chamber of Commerce, 33 Stewart Road, Berlin, VT

Wednesday, April 1, 2015

1. Convene meeting: Lee Cattaneo convened the meeting at 5:04 PM with committee members Gerhard Postpischil, Ellen Gershun, Laura Zeisel, and Anita Krauth, along with Leesa Stewart (General Manager) and Cathleen Gent (Planning Analyst). Absent: Mia Moore. Cathleen Gent took notes.
2. Approve Minutes from March 4 meeting minutes: Ellen Gershun made a motion to approve the minutes, seconded by Laura Zeisel. The minutes were approved unanimously.
3. Variable Rate Pricing Ordinance – Lee Cattaneo distributed a copy of the comments from Casella which were received earlier in the day. The POC reviewed the draft Variable Rate Pricing By Volume and Use of Clear Bags When Recyclables are Bagged, dated March 24, 2015. Lee Cattaneo explained that the Executive Board, during its March 23rd meeting, decided to recommend to the POC that the clear bag section of the ordinance be removed, based on the public comments received against requiring clear bags for trash and for recyclables that are bagged. He added that CVSWMD is ahead of other districts on this matter and that the public does not appear to want it. Laura Zeisel said she attended the public hearing about the ordinance and that some real problems were brought up during the hearing. The POC then reviewed the revised March 24 version. The POC discussed each proposed change, accepted most of the the changes in that draft and, made additional changes as follows:
 - i. Title - Add “of” after “Use”
 - ii. Introduction – paragraph 5 – Line 2 - Add “District” after “Management”
 - iii. Introduction – paragraph 5 – line 3. Add period after MSW, then begin new sentence, “The ordinance encourages that recyclable and materials, when bagged, ~~to be bagged...~~”
 - iv. Article II. – definition f) Service Provider – “...one hundred (100) pounds” add “per week”
 - v. Article II. – definition for Variable Rate Pricing – change “h)” to “g)”
 - vi. Article V. line 3 – remove comma after “materials” and change “shall” to “should”
 - vii. Article V, line 4 – change “or” before “bags” to “and/or”
 - viii. Article VI – lines 2-3 – delete sentence, “Such a fee may not exceed 25% of the total cost of service.”Anita Krauth arrived at 5:35 PM.
 - ix. Article VII – line 3 – delete “commercial”
 - x. Article VII – line 4 – delete “mail” and insert “shall provide” and add “curbside collection” before “customers”
 - xi. Article VII – second paragraph – delete paragraph [is repetitive of paragraph in Article VIII].
 - xii. Article VIII – third paragraph – second line – delete “or” and insert “for” before “residents’ [typo]
 - xiii. Article IX – correct the table so that the columns are separated properly.

Motion made by Ellen Gershun, seconded by Laura Zeisel, to present the revised Variable Rate Pricing Ordinance as amended during the meeting to the full Board of Supervisors. The motion passed unanimously.

4. Revised SWIP
Cathleen Gent referenced her March 26th memo to the Board of Supervisors, which provided an update regarding the SWIP changes, which were based largely on comments from the Vermont ANR and the revised Variable Rate Pricing section. The POC briefly discussed the proposed changes. Motion made by Laura Zeisel, seconded by Anita Krauth, to recommend that the full Board of Supervisors accept the revised SWIP. The motion passed unanimously.

The POC discussed whether or not staff should send two sets of materials for the POC and the Board meetings. After discussion, the POC asked staff to send one set of materials, and to clearly note when the materials pertain to the agendas for the board and the POC.

5. Public Hearing Date for SWIP and Variable Rate Pricing Ordinance
Lee Cattaneo noted that staff are recommending a single hearing for both the SWIP and the ordinance and said he is comfortable with that since separate hearings were held in March. In response to a question, Cathleen Gent pointed out

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that ANR had previously informed CVSWMD that only one hearing for the SWIP was required, but then notified us later that two hearings are required. POC members decided that 5:30 PM is a tough time to start a hearing, based on people's work schedules.

Motion made by Laura Zeisel, seconded by Anita Krauth, to recommend to the full Board that the hearing date for both the SWIP and the Variable Rate Pricing Ordinance be set for Wednesday, April 29th at 6 PM at the ARCC at 540 N. Main Street in Barre.

6. Facility Planning Update

The POC briefly discussed Cathleen Gent's memo to the Board and the process for reviewing the proposals for the Architectural/ Engineering Services and for the Materials/Market Analysis work for planning a future facility. The POC discussed having a joint meeting with the Financial Oversight Committee (FOC) to help inform the development of the business plan and to make decisions regarding the public and compost facilities. Lee Cattaneo said he would like to see what the consultants' reports reveal about the materials and market analysis and details about the facility size and function. Anita Krauth added that it is important for the two committees to be on the same page, but that the upcoming consultant work is important to have first. The POC members agreed that they would like to meet with the FOC after the consultant work is well underway and some information is available for review. Leesa Stewart said that the FOC is likely to present a budget of what can be raised through per capita and surcharge fees and that other revenue sources and/or a scaled back facility might need to be considered.

Lee Cattaneo said that he will not be present at the May POC meeting and noted that a POC member will need to chair that meeting. He adjourned the POC meeting at 6:17 PM.