

## Minutes

CVSWMD Program Oversight Committee (POC)

Central Vermont Chamber of Commerce, 33 Stewart Road, Berlin, VT

Wednesday, June 7, 2017

1. **Convene meeting:** Chair Lee Cattaneo convened the meeting at 5:05 PM with committee members Gerhard Postpischil and Laura Zeisel. Bruce Westcott (General Manager) and Cathleen Gent (Planning Analyst) attended. Cathleen Gent took notes.
2. **Revisions to Agenda** – There were no revisions to the agenda.
3. **Approve Meeting Minutes – May 3:** *Laura Zeisel made a motion to approve the minutes, seconded by Gerhard Postpischil. There was one minor change to the minutes. Voting in favor: unanimous.*
4. **SWIP Report for 2016**

The POC took up a second review, following its first review during the May meeting.

  - The POC first reviewed the definition of “Transfer Station,” per the Vermont Solid Waste Management Rules. Lee Cattaneo raised questions related to the use of the term with respect to facilities in the SWIP and whether bag drops are transfer stations, etc. Cathleen Gent will provide the POC with guidance documents from ANR regarding bag drops, to be sure that CVSWMD ordinances and plans address them adequately. Laura Zeisel will also do research related to state regulation of transfer stations. The POC asked staff to get clarification regarding whether the District SWIP needs to be updated each time there is a new facility in the region.
  - Cathleen Gent provided a revised number for the diversion rate – 47%, based on her additional research since the last POC meeting.
  - The POC reviewed the remainder of the draft SWIP report for 2016.

*Motion by Laura Zeisel, seconded by Gerhard Postpischil, to recommend Board approval of the SWIP report for 2016, with the revised diversion number. Voting in favor: unanimous.*
5. **Leaf and Yard Waste and Clean Wood Plan**

Cathleen Gent recapped the draft FY18 Leaf and Yard Waste Plan and the FY18 Clean Wood Plan. The POC discussed options for and issues associated with a clean wood facility. *Motion by Laura Zeisel, seconded by Gerhard Postpischil, that the POC recommend Board acceptance of both the Leaf and Yard Waste Plan and the Clean Wood Plan. Voting in favor: unanimous.*
6. **POC Work Plan for FY18**

The POC began an initial review of the annual work plan. Laura identified several corrections. Bruce Westcott discussed capital assets and record keeping. There was consensus that the POC should review the work plan again after the Board makes a decision about the future of the Business Organics Program.

The POC members agreed to meet during the summer months if there are specific matters to take up before September.
7. **Adjournment** – *At 6:30 PM, Lee Cattaneo adjourned the meeting.*