

Minutes

CVSWMD Program Oversight Committee (POC)

Central Vermont Chamber of Commerce, 33 Stewart Road, Berlin, VT

Wednesday, October 5, 2016

1. **Convene meeting:** Vice-Chair Claire Wheeler convened the meeting at 5:02 PM with committee members Gerhard Postpischil, Laura Zeisel, and Nancy Kellogg. Other attendees included Cathleen Gent (Planning Analyst) and Bruce Westcott (General Manager). Cathleen Gent took notes.
2. **Approve Meeting Minutes – September 7:** *Laura Zeisel made a motion to approve the minutes, seconded by Nancy Kellogg. The motion passed unanimously.*
3. **FY18 Program Plans Review:** The POC reviewed the draft FY18 Program Plans. Bruce Westcott pointed out that he is working with staff to use a shared format and structure for future plans.
  - a. School Zero Waste Program Plan – The POC offered several minor changes. The POC also asked about the school compost monitoring positions, including funding. Bruce Westcott said a budget adjustment may be needed to cover the cost of compost monitoring for the Town of Duxbury. POC members said they would welcome changes to the plan later this year or early next year, once the two new school program co-coordinators are acclimated to their jobs. *Motion: Made by Laura Zeisel, seconded by Nancy Kellogg to recommend the School Zero Waste Program Plan, with suggested changes, to the Board of Supervisors for approval. The motion passed unanimously.*
  - b. FY18 Public Relations/Outreach Plan – The POC discussed details/terms used in the outreach budget. Claire Wheeler said she likes the goals related to new waste events kits and non-toxic cleaning. Bruce Westcott said that there is some interest in working with event/facility organizers on improving food scrap and general recycling at the Tunbridge World’s Fair next year, based on our first-time experience there this year. *Motion: Made by Laura Zeisel, seconded by Nancy Kellogg, to recommend the Public Relations/Outreach Plan, with suggested changes, to the Board of Supervisors for approval. The motion passed unanimously.*
  - c. FY18 Grant Programs Plan – Cathleen Gent summarized and the POC discussed the elements of the program plan. *Motion: Made by Laura Zeisel, seconded by Nancy Kellogg, to recommend the Grants Programs Plan to the Board of Supervisors for approval. The motion passed unanimously.*
  - d. FY18 Special Collections Program Plan – The POC requested that the language about a potential HHW facility be revised to reflect that we are exploring the feasibility, and remove any references that a facility will be in place by October 2017. Cathleen Gent will confer with Operations Manager Carl Witke regarding other specific questions raised by the POC. *Motion: Made by Laura Zeisel, seconded by Gerhard Postpischil, to recommend the Special Collections Program Plan, with suggested changes, to the Board of Supervisors for approval. The motion passed unanimously.*
  - e. FY18 Business & Schools Organics Diversion Programs – The POC asked for several changes, including adding a table or footnote to show the price changes approved by the Board in recent years. Because so much is unknown about the future of that program, the POC requested that the committee review the status of the program in six months. *Motion: Made by Laura Zeisel, seconded by Nancy Kellogg, to recommend the Business & Schools Organics Diversion Programs Plan, with suggested changes, to the Board of Supervisors for approval. The motion passed unanimously.*
  - f. FY18 ARCC Program Plan – The POC discussed several aspects of the plan including the program subsidy increase, the numbers of people served by the program, and logistics about a potential year-round facility. The POC also asked for information related to the FY17 budget. *Motion: Made by Laura Zeisel, seconded by Gerhard Postpischil, to approve the ARCC Program Plan. After discussion, Zeisel withdrew the motion and made a motion to table the review of the ARCC Program Plan until*

*next month's meeting when additional information will be presented. That motion was seconded by Nancy Kellogg and passed unanimously.*

4. **FY18 Capital Plan Review** – The POC reviewed the CVSWMD draft FY18 capital plan. The POC requested a wording change to Note #7, to eliminate the reference to a densifier and to note the need for a larger baler. *Motion: Made by Laura Zeisel, seconded by Nancy Kellogg, to recommend approval of the draft FY18 capital plan, with the suggested change.*
5. **Enforcement** – Based on changes at the Bradford recycling center related to pricing, Cathleen brought up the topic of unit-based pricing provisions within the CVDSWMD ordinance. Gerhard Postpischil stated that there is a problem at the Bradford recycling center in that the pricing is not consistent with the CVSWMD ordinance. Cathleen Gent specifically referenced the provision that states the fees for solid waste “shall carry an increased price that is equal to the increase in volume.” She distributed materials showing the language from the CVSWMD ordinance, along with language for the DEC variable rate pricing sample ordinance and several ordinances from other districts. Cathleen Gent stated that our ordinance appears to be unique in requiring the “equal price increase and increase in volume” provision and that many pricing systems in place across the state allow for the prices to vary, depending on bag size or weight. The POC discussed possible options and will revisit this question when the committee discusses enforcement at next month's meeting.
6. **Adjournment** – *The meeting adjourned at 6:28 PM.*