**Minutes of the Meeting of the CVSWMD Board and Executive Board of Supervisors**

**Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

**September 7, 2016**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

**Representative Town 4/16 5/16 6/16 9/16**

Micheli, S. Barre City X X

Taft, R. (alt) Barre City

Thumm, F. Barre Town X X X X

Mitchell, J. (alt) Barre Town X

Levin, M. Berlin X X X X

Postpischil, G. Bradford X X X X

Powell, B. Calais X X

Brabant, J. (alt)

Lembke, M. Chelsea X X

Callan, G. E. Montpelier X X X X

Hanson, B. Fairlee

Kellogg, N. Hardwick X X X X

Krauth, A. Middlesex X X X X

Wheeler, C. Montpelier X X

Bate, D. (alt) Montpelier X

Cattaneo, L. Orange X X

Zeisel, L. Plainfield X X X

Vacant Tunbridge

Gershun, E. Walden X X

Carbee, P Washington X X X X

Martin, J. Williamstown X X X X

Nold-Laurendeau, J. Woodbury X X X

Others in attendance:

Bruce Westcott, Cathleen Gent, Barb Baird – District Staff

Kathie Felch – District Treasurer

Fred Thumm called the meeting to order at 6:35 p.m. (1)

Agenda Revisions (2)

Fred Thumm took items c,d, and e off the Consent Agenda to become items 6, 7 & 8.

Public Comment Period and Announcements (3)

Fred Thumm introduced Bruce Westcott, the new General Manager – round the table introductions.

Jack Mitchell stated that Barre Town Selectboard member Rob LeClair is part of the District’s Community Services Project Planning Committee and was happy to be appointed to it. LeClair looks forward to the other meetings.

Committee and Executive Board reports (4)

No discussion.

Consent Agenda (5)

1. Adopt the Minutes of the June 1, 2016 Board meeting
2. Accept the Minutes of the Executive Board and Committee meetings

**Laura Zeisel moved the Consent Agenda. The motion was seconded and passed unanimously.**

Approve Resolution: Signatories for Bank Accounts (6)

*“The following employees and officers should be authorized to sign checks, as specified by CVSWMD policies: Kathie Felch (Treasurer), Bruce Westcott (General Manager), Fred Thumm (Chair), Lee Cattaneo (Vice Chair)*

**Lee Cattaneo moved the resolution, Signatories for Bank Accounts. The motion was seconded and passed unanimously.**

Approve Resolution: CVSWMD Enforcement Authority (7)

*“The CVSWMD General Manager should be registered with the Washington County Superior Court as the authorized enforcement officer for CVSWMD.”*

**Lee Cattaneo moved the resolution to be the following: The Board hereby authorizes Bruce Wescott, General Manager of the CVSWMD, to be named enforcement officer and hereby require him to register as such in Superior courts located in the Central Vermont Solid Waste Management District. The motion was seconded and passed unanimously.**

Approve Resolution honoring Leesa Stewart’s years of service (8)

Fred Thumm read the resolution into the minutes:

WHEREAS, the Central Vermont Solid Waste Management District wishes to note and honor the contributions made to our region by Leesa Stewart, CVSWMD Finance Manager from January 2008 -- April 2010 and General Manager from April 2010 -- June 2016, and,

WHEREAS, Leesa served the District through a transitional era that was challenged by financial difficulty and recession and,

WHEREAS, Leesa, in the course of District duties has spent many hours working with the Board Supervisors, Executive Board and Financial Oversight Committee and staff members in implementing the work of the District and,

WHEREAS, Leesa inspired prudent financial planning that brought the organization to financial stability and,

WHEREAS, Leesa encouraged the development of clear financial objectives, policies and practices that improved the CVSWMD’s transparency- increasing public trust, therefore:

WE, the BOARD SUPERVISORS for the CVSWMD hereby demonstrate and acknowledge our appreciation for the leadership and dedicated service of Leesa Stewart.

**Bill Powell moved to adopt the resolution honoring Leesa Stewart. The motion was seconded and passed unanimously.**

Accept (unaudited) 4th quarter FY 16 Financial Statements (9)

Bruce Westcott went over the financial statements in the packet, stating that there is a healthy balance sheet. Lee Cattaneo said that he doesn’t agree with the term “gross profit.” The group thought “net margins” would be better. Laura Zeisel asked about where the settlement money with Casella figures in. Bruce explained that it shows up as a reduction of accounts receivable.

**Bill Powell moved to accept the unaudited 4th quarter FY ’16 financial statements. The motion was seconded and passed unanimously.**

Accept proposed FY 17 Budgets Adjustments (10)

Bruce Westcott explained the handout that members received at the meeting as an update to the agenda item. (Copy of document available through CVSWMD offices) There was discussion of the amendments regarding bad debt and depreciation.

**Peter Carbee moved to accept the FY ’17 budget adjustments. The motion was seconded and passed unanimously.**

Round Table and Announcements (11)

Fred Thumm – welcome back/EB and FOC had a busy summer.

Peter Carbee – sorry to be late his kayak tipped in primordial ooze.

Jayne Nold-Laurendeau – had a great summer on the lake.

Anita Krauth – welcomed Bruce.

Nancy Kellogg – toured Coventry landfill/”canyon” there to be filled by the end of the year.

Cathleen Gent – the POC also met a lot over the summer – charter change will be coming to the full board next month.

Bruce Westcott – Duxbury is officially a member/will send out an email to all town clerks about meeting with Selectboards.

Gerhard Postpischil – changing prices of bagged trash at the Bradford depot/EMT’s scared to help victim in Tesla vehicle for fear of electrocution.

Ginny Callan – Montpelier Senior Center stopped composting.

Adjourn (12)

Motion to adjourn at 7:50

Prepared by District Clerk – Barb Baird