

VOLUNTEER AGREEMENT FORM

Thank you for your willingness to share your skills at the Repair Café! Please read through the volunteer agreement and the house rules and sign at the bottom indicating that you are willing to follow this agreement. Happy fixing!

1. The goal of the Repair Cafe is to repair things together, to empower the visitors to participate in the repair and to learn from each other. We will encourage visitors to participate in the repair of the items that they bring to the Repair Cafe. Feel free to ask other “fixperts” in the room for advice if you have difficulty with a repair.
2. Agree to the House Rules.
3. Safety is the #1 concern. Please employ all reasonable safety precautions.
 - a. All items that are powered by 120 volts (or more) will first be given a brief test to be seen if they trip the circuit breaker or GFCI and to confirm that there is no live voltage on the outside of the item.
4. You are responsible for bringing the tools need for the repairs you are offering. You will not use another person’s tools and equipment without their permission and vice versa.
5. You may bring materials and parts that you are willing to supply.
6. If materials or parts are needed:
 - a. If you (or other fixperts) have them available, you may ask the owner of the item to be repaired to reimburse you for the cost of the parts that you provide.
 - b. We have planned the event during a time when local hardware or parts stores are open so that participants can purchase parts and materials if needed.
 - c. Alternatively, the owner of the item can buy the parts and come to a future Repair Cafe to finish the repair.
7. If a project will take too long or needs unavailable parts or tools:
 - a. We’ll have a “homework” sheet for you to complete for the visitor. On it, you may offer basic information about pre-work, a list of needed supplies, or instructions on how to finish a repair. You can also note helpful resources.
 - b. If the repair is beyond the scope of our four-hour event, please try to refer visitors to a future Repair Cafe or possibly someone who can finish the job (in some cases this might be your business).
 - c. If you don't have the tools or materials needed to perform some repair projects, please let us know. (This could help us to be better prepared for future Repair Cafe’s.)
8. There are limits to what we can attempt to fix during this event.
 - a. If an item cannot be fixed at the event because of a lack of parts, it is appropriate to tell that person that it cannot be fixed at the event.
 - b. If you anticipate that a project will be very time consuming, it is appropriate to tell the person that it is beyond the scope of the event.
 - c. You are not obligated to begin--or finish--a difficult or long repair. If you think that it can be repaired, given the necessary parts or tools, please do put the item back together.
 - d. If you take something apart and it cannot be fixed, you are not obligated to put it back together.
9. CVSWMD will provide information to visitors about where they can reuse, recycle, or dispose of an item that is beyond the point of repair.

10. If you have a repair-related business, you are welcome to provide business cards to participants. There will also be a display area to post/provide information about your business and other repair services you are aware of.
11. As a volunteer at the Repair Café, you will be requested to sign this volunteer statement to acknowledge your voluntary status at the event. Each visitor will be required to sign a form absolving you (as the “fixpert”) of liability for attempted and completed repairs.

Name: _____ (printed)

Email Address: _____ Phone: _____

Keep me on the email list to stay updated about future events! YES or NO

How did you hear about this event? Please choose all that apply.

Internet Search	Email Announcement/Listserv	
Facebook	Word of Mouth	
Flyer	Front Porch Forum	
Newspaper	Other	

I authorize Central Vermont Solid Waste Management District and Onion River Exchange to print, publish, or reproduce (in all forms and media, for any and all purposes including publication and advertising of every description) any photograph taken of me or my minor child during the Repair Café.

do not authorize CVSWMD and ORE to use my photograph or that of my minor child for any reason.

In case of an emergency please contact:

Name: _____

Phone: _____

Signature: _____ Date: _____

