

WASTE AUDIT SUMMARY – FOR ZERO WASTE EVENTS

To help you assess your diversion efforts: keep track of how much of each type of waste was generated. Collect the information during your event (using data collection sheets) and add up the numbers here.

1) **Event name:** _____

2) **Event date:** _____ **Estimated Attendees:** _____

3) **Volume of TRASH generated (in gallons):** _____

4) **Volume of RECYCLING generated (in gallons):** _____

5) **Volume of FOOD SCRAPS generated (in gallons):** _____

How were food scraps handled?

Composted on Site

Picked up by commercial hauler:

_____ (provide name of hauler)

Event organizer took to a transfer station:

_____ (specify location)

Event organizer took to compost facility:

_____ (specify compost facility)

6) **Did you use volunteers at your event for monitoring waste?** **Yes** **No**

If so how many? _____

7) **Did you use any reuseables (such as cups, plates, bowls, napkins, etc)?** **Yes** **No**

8) **What would you estimate your contamination rate for each stream? (Ex. If some items made it into the wrong bin, what percentage would that be for each?)**

Recycling _____ % **Food Scraps** _____ % **Landfill** _____ %

9) **(Optional) Calculate your diversion rate using this formula:** *Divide your total gallons diverted (compost + recycling), by the total of all three streams (landfill + food scraps + recycling) x100= your diversion rate percentage:* **Diversion rate:** _____ %

Name of person/or organization providing data: _____

Now plan your next Zero Waste event to compare!

