

Minutes of the CVSWMMD Special Board and Executive Board of Supervisors Meeting

March 3, 2010

A meeting of the CVSWMMD Board of Supervisors took place at the Chamber of Commerce, Berlin. Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/09	5/09	6/09	9/09	10/09	10/21/9	11/09	12/09	1/10	2/10	3/10
Micheli, S	Barre City											
Wolfe, N (alt)	Barre City	√	√	√	√	√	√		√	√	√	√
Thumm, F	Barre Town		√	√		√	√		√	√	√	√
Mitchell, J (alt)	Barre Town					√						
Levin, M	Berlin	√	√	√		√	√	√	√	√	√	√
Postpischil, G	Bradford	√	√	√	√	√	√	√	√	√	√	√
Eno, R.D.	Cabot	√	√	√	√	√		√	√	√	√	√
Powell, B	Calais	√	√	√	√	√	√	√		√	√	√
Brabant, J (alt)	Calais								√			
Gould, S	Chelsea	√	√	√	√	√	√	√	√	√	√	√
Lembke, M (alt)	Chelsea											
Callan, G	E. Montpelier	√	√	√	√	√	√	√	√	√	√	√
vacant	Hardwick	√					√					
Sills, P	Marshfield											
Krauth, A	Middlesex	√	√		√	√		√	√	√		
Moore, M	Montpelier	√	√				√	√	√	√	√	√
Hooper, A (alt)	Montpelier											
White, F.	Northfield	√	√		√	√	√	√	√		√	√
Morse, C. (alt)	Northfield									√		
Cattaneo, L	Orange	√	√			√	√	√	√	√	√	√
Walrafen, J CHAIR	Plainfield	√	√	√	√	√	√	√	√	√	√	
D'Amico, G	Roxbury	√	√	√	√				√			
vacant	Strafford											
vacant	Tunbridge											
Lynaugh, B	Walden											
vacant	Washington											
vacant	Williamstown											
vacant	Woodbury											

Donna Barlow Casey, Leesa Stewart, Peter Anthony, Barb Baird
 Ron Shems – District Counsel
 Dave Parot – Myers Containers
 Karl Hammer – Vermont Compost Company

Janice Walrafen called the meeting to order at 6:35 p.m. (1)

Agenda Revisions (2)

Janice Walrafen asked that an item be added (8b) to discuss a contract with Donna Barlow Casey to finish up the SWIP chapters and materials flown grant work to be paid for out of the ANR grant.

Public Comments and Announcement (3)

There were no public comments.

Leesa Stewart awarded Donna with a farewell gift from her colleagues.

Consent Agenda (4)

- Adopt minutes of the February 17, 2010 Board meeting
- Accept minutes of the February 17 and 23, 2010 Executive Board meetings

Fred White moved the consent agenda. It was seconded and passed unanimously.

Review Process for Town Withdrawal (5)

Ron Shems explained that when a town withdraws and all the paperwork and financial obligations are complete, then a board member may make a resolution to disband the District. A 2/3 majority of a weighted vote of the Board would be needed. Also, a 2/3 majority of District voters would need to vote for the resolution to disband. Board members discussed whether this has happened before to any other organization and whether they should check with the Secretary of State's office for more information. Ron stated that he is available if the Board needs more assistance on the subject.

Establish a Nominating Committee (6)

There were no volunteers. District officers and the Executive Board will be formed by nominations from the floor at the April meeting.

Adopt FY 2010 Budget Amendment (7)

R.D. Eno moved to adopt the budget amendment. It was seconded.

Mia Moore went over the information in the packet, noting a reduction in payroll.

The motion passed unanimously.

Create General Manager Position (8)

Earlier, the Executive Board unanimously moved to accept the General Manager's job description classified as grade 10 and eliminate the Executive Director's job position that was grade 11. Matt Levin (Berlin Representative) disclosed that he was thinking about applying for the position.

Lee Cattaneo moved to approve the draft Director/ General Manager's job description dated 2-22-2010 and change the classification on the organization chart (error) from 11 to 10. The motion was seconded.

Mia Moore moved to amend the motion to include the elimination of the Administrative Manager's position. The amendment was seconded and passed unanimously. The amended main motion passed unanimously.

- **Authorize Executive Board to negotiate for acting General Manager**

Mia Moore moved to authorize the Executive Board to negotiate for acting General Manager. It was seconded and passed unanimously.

- **Authorize search for General Manager**

The hiring committee (Moore, Callan, White and Cattaneo) is looking to contract with VLCT to do a search for a General Manager. VLCT has given a figure for the work at \$6,000. **Ginny Callan moved that the Board approve the hiring committee to negotiate and contract with VLCT in the search for a new General Manager and move forward with the hiring. It was seconded and passed unanimously.**

ANR grant contract with Donna Barlow Casey (8b)

Janice Walrafen explained that the Executive Board could not come to a decision on this and asked the full Board to vote on it.

Fred Thumm moved the contract work with Donna Barlow Casey – deliverables will be 3 full revised chapters of the Solid Waste Implementation Plan (SWIP). The motion was seconded.

Walrafen explained that work needs to be done on revising 3 chapters of the Solid Waste Implementation Plan and on the Materials Flow grant. The work would be paid for by the Agency of Natural Resources grant. Donna made up a contract from a boilerplate and some wondered if that was appropriate. Cost was discussed. Board members reminded others that it would be to the District's advantage to have DBC complete the work since she wrote both the SWIP and the grant. To hire someone from the outside would not make the best sense. **Mia Moore amended the motion to include the review of the contract with legal counsel. It was seconded and the amendment passed unanimously. The main motion passed with a nay vote from East Montpelier.**

Organics Program Update (9)

Donna Barlow Casey reported to the Board that the partners met and they are starting on the second phase of the DOE project – implementation. Partners are looking to move forward and need to trust it can be done. The Board discussed how the District went from having the idea to potentially being out of the project –but also how it seems unlikely on their part to move forward due to the economic stress the District is under. There was talk about the grant being closed out from the District and given to another partner. The Executive Board will meet next week to discuss it further and more information will come before the full Board. Barlow Casey stressed that schools and businesses will continue to get services for organics and that the project can move forward without the District being at the table.

Round Table and Announcements (10)

Steve Gould – there was a great story on VPR about Product Stewardship

Nancy Wolfe – excited about the E-waste bill

R.D. Eno – his last meeting; it was a pleasure to serve with the Board and staff

Mia Moore – thanked R.D. and Donna for throwing their whole selves into the District

Fred White – thanked Donna

Lee Cattaneo – thanked Donna, announced that he no longer wished to serve on the Executive Board

Janice Walrafen – resigned as Chair and from the Board, citing lack of trust in one another and the creative process – the Executive Board not voting to give Donna the contract made her decision

Ginny Callan – wished Donna, R.D. and Janice luck

Gerhard Postpischil – Bradford talked about whether they should stay in CVSWMD at town meeting day

Bill Powell – thanked Janice and R.D.

Matt Levin – thanked everyone for their hard work.

Adjourn (11)

The meeting adjourned at 8:45 p.m.

Prepared by: