

CVSWMD
137 Barre St.
Montpelier, VT 05602
(802) 229-9383
(802) 229-1318 fax
www.cvswmd.org

Memo

To: CVSWMD Licensed Haulers
Re: Monthly Reporting

Q. Am I required to submit a monthly report?

A. Yes, all CVSWMD licensed haulers are required to submit a monthly waste report to the CVSWMD within (30) thirty days following the end of each month. These monthly reports should follow the format and include all the information as in the Monthly Solid Waste Report Form. Failure to submit monthly reports constitutes a violation of your licensing agreement which may result in fines, suspension or revocation of your license.

Q. Am I required to submit a monthly report if I self-haul for my business but am not a commercial waste hauler?

A. Yes.

Q. Am I required to submit a monthly report even if I did NOT haul any waste during the month?

A. Yes, please just enter zero in the appropriate areas of the monthly report.

Q. Am I required to submit a monthly report even if I do NOT owe surcharge?

A. Yes. If you have disposed of your waste at the CV Transfer Station the price for disposal includes the required surcharge of \$30.00 per ton. However, you are still required to report this monthly to the District. If you are hauling waste to be reused or recycled for which no surcharge is owed you are still required to report this information in your monthly report to the District.

Q. May I submit the monthly report by fax or by email?

A. Yes, electronic submissions are encouraged. You may fax your monthly report to (802) 229-1318 or you may email the report to fieldprograms@cvswmd.org. It is the responsibility of the sender to confirm electronic submittals. An electronic version of the Monthly Solid Waste Report Form can be obtained by calling the District or downloaded from the District Web site—www.cvswmd.org.

Q. Am I required to supply backup with the report in the form of weight tickets or paid invoices?

A. No, however you must keep this information on file as it will be requested if you are audited by the District's Compliance Investigator.

Q. Are there any proposed changes to the reporting requirement?

A. No changes are proposed at this time. However, the District will at any time hear feedback or comments from licensed haulers and will make every reasonable effort to streamline and improve the hauler licensing process. The District is obligated to uphold its ordinances and ensure compliance with its licensing requirements. The licensing requirements are not intended to be a burden to waste haulers but are a critical means of meeting the District's legal obligations. We thank you for your cooperation and understanding; if you have any questions please call (802) 229-9383 ext. 102 or email adminmanager@cvswwmd.org.