

Grants Committee Meeting  
Meeting Minutes

January 28<sup>th</sup> 2019  
CVSWMD Main Office  
137 Barre Street Montpelier, VT  
4:45 pm

For questions or information, contact Brenna Toman, 802 229 9383 ext. 103

- I. Call to Order 4:45 pm  
Ellen Cheney, Matt Levin, and Peter Carbee present with Brenna Toman taking notes.
- II. Approval of the Minutes from August meeting – ACTION ITEM  
Peter Carbee made a motion to approve the minutes. Ellen Cheney seconded this motion. **The motion passed unanimously.**
- III. Review of funds for FY19  
Staff reported that the SZW/OWRRP fund has \$4,897.92 remaining. No funds were yet awarded from the budgeted \$10,000 pool for the EMSWRP grant fund in FY19.
- IV. Review of School Zero Waste Grant (SZWG) Application from U-32- ACTION ITEM  
There were several discrepancies regarding the budget in this application, but the general direction of the application was clear. The numbers were mixed for different budget items when compared to the provided quote from Kittredge. The Committee supported granting the funds that U-32 needs, but it was unclear which budget amount to go with. However, the difference of \$124 is not enough to delay the application a month. The Grants Committee does not typically grant money that is not expressly itemized. Ellen moved to award U-32 \$2,376 and direct U-32 to include specific information about the transition from disposables to reusables and a description of dish return (or loss) in their final report, as well as to make sure CVSWMD and the SZWG are mentioned while promoting the reusables. Peter seconded this motion. **The motion passed unanimously.**
- V. Other: The next meeting is scheduled for February 25<sup>th</sup>, 2019 at 4:45pm.
- VI. Adjourned 5:10 pm