



**Special Meeting
Executive Board
Wednesday, September 4, 2019
Central Vermont Chamber of Commerce – 33 Stewart Road, Berlin**

Minutes

1. Chair Fred Thumm called the meeting to order as the Personnel Committee at 7:58 PM; members Lee Cattaneo, Bill Powell, and Peter Carbee were present. Interim General Manager Cathleen Gent and Office Manager Barb Baird were also present.
2. Discuss Status of General Manager Recruitment Efforts

At 7:59 PM, Bill Powell made a motion to enter executive session, seconded by Peter Carbee, for the purpose of discussing a personnel matter which needs be discussed in executive session because the premature general public knowledge would place both the Town and the employee at substantial disadvantage. The motion included Cathleen Gent and Barb Baird to attend the session.

At 8:15 PM, Bill Powell offered a motion to exit executive session, seconded by Peter Carbee. The motion was approved unanimously. No action was taken.

Barb Baird left the meeting at this time. Members of the Executive Board offered suggestions as to recruiting strategies for the General Manager position.

2. **Adjourn** - *the meeting was adjourned by the Chair at 8:30 PM.*

Cathleen Gent

Respectfully submitted by Cathleen Gent, Interim General Manager