



Executive Board Meeting
Tuesday, 29-December-2017 – 6:15 PM
CVSWMD Offices: 137 Barre Street, Montpelier VT

Minutes

1. Vice-Chair Lee Cattaneo met with member Bill Powell at 6:30, joined by the General Manager. The Vice-Chair called the meeting to order at 6:32 when member Peter Carbee arrived on a speakerphone line. Chairman Fred Thumm and member Matt Levin were unable to attend.
2. **Agenda Revisions** – There were no revisions to the agenda.
3. **Approval of the Executive Board minutes of November 21, 2017** – Bill Powell made a motion to accept the minutes, with the correction of the word “thanks” to “thanked” in Item #5; passed unanimously.
4. **Approve Grant Committee Recommendations** – Members reviewed two grant proposals that had been reviewed the previous evening by the Grants Committee, which had recommended acceptance of the applications. After brief discussion and questions answered by the GM, Bill Powell made a motion to accept the application submitted by Barre City Elementary & Middle School. The motion passed unanimously. Peter Carbee made a motion to accept the application submitted by Barre Town Elementary School. The motion passed unanimously.
5. **Planning for Retreat** – Board members and several District staff will meet for an informal supper/retreat in the late afternoon of January 18. Staff are invited to attend on a voluntary basis and will adjust compensated hours accordingly. The meeting should focus on strategic issues, and not program details. There was informal discussion about what Executive members hope can be covered:
 - Legislative update and strategy (with the understanding that amendments to Act 148 may have already been approved by a Senate Committee;
 - Planning to utilize our Capital Fund to build infrastructure in the District;
 - Municipal Services program, including its potential relationship to a Grants program;
 - Recruitment of Board members from non-participating District towns. What are the positives and negatives of being a Board member, and how can the position be made more fulfilling?
6. **USDA-RUS FFY2019 Grant Application** -- The GM briefed the Committee on the purposes for which staff are applying for USDA/RUS grant funds for the period commencing October 2018. The District will very likely not know if funding is granted until Q2-2018, and staff will bring any grant funding approval to the Board for action. No action was taken.
7. **Other Business** – There was no other business.
8. At 6:49 PM motion to adjourn was made by Peter Carbee, seconded, and passed unanimously.

Respectfully submitted,

Bruce Westcott, General Manager