



**Executive Board Meeting  
December 21, 2021**

**Minutes**

Members present by Zoom: Fred Thumm, Lee Cattaneo, Bill Powell.

Others present by Zoom: Lisa Liotta (General Manager); Brenna Toman (Operations Manager/Assistant General Manager); Theron Lay-Sleeper (Planning Analyst)

Absent: Peter Carbee

Chair Fred Thumm called the meeting to order at 5:34 PM with a quorum of the Executive Board. Matt Levin joined the meeting at 5:36 pm.

1. Agenda Revisions: General Manager Lisa Liotta requested that legislative advocacy for H.115, a bill to establish Extended Producer Responsibility (EPR) for Household Hazardous Wastes, be added to the agenda after item #4: Board Member Retention.
2. Approval of Executive Board Meeting Minutes: November 16, 2021 –
  - a. *Motion to approve by Bill Powell, seconded by Lee Cattaneo. Voting: all in favor—unanimous.*
3. HHW Facility Update

General Manager Lisa Liotta provided an overview of the memo included in the packet regarding the status of the HHW facility project. The EB discussed staff engaging with a commercial real estate agent and providing an agent the footprint for the HHW and future ARCC facility to assist staff with the property search, and for the General Manager to reach out to a consultant who may be able to provide staff with assistance on the project as it moves forward. The EB requested that staff continue to keep the EB apprised of activity.

4. Board Member Retention

The EB discussed ways to help retain new board members. Matt Levin volunteered to reach out to new board members when they are appointed to explain the work of the District and responsibilities of the Board. Lee Cattaneo suggested that helping new members get involved with the committees would be helpful. Bill Powell suggested that adopting a mentor/mentee type relationship with new board members, and having all board members participate in a committee would help with involvement and understanding of the District. EB members discussed drafting a letter to all board members from the Chair, signed by the EB members that provides a description of the committees and what committees are available to join so that members not on a committee can choose which they would like to participate in.

5. Legislative Advocacy, H.115 Extended Producer Responsibility for Household Hazardous Waste (HHW)

The General Manager provided brief overview of the bill being introduced in the upcoming legislative session. The EB was supportive of the General Manager sending the bill's sponsors a letter from the District that provided background information on HHW costs and processing by the District, but not to take a position on the bill at this time, and requested that Adam Necrason review the letter before it is sent.

6. The General Manager provided an update on Staff and District activity over the prior month
7. Other Old or New Business: None

*At 6:55pm, Bill Powell made a motion to adjourn the meeting, seconded by Matt Levin, and the meeting so adjourned.*

A handwritten signature in black ink, appearing to read "Lisa Liotta". The signature is written in a cursive, flowing style.

Respectfully submitted by Lisa Liotta