



**Executive Board Meeting  
June 15, 2021**

**Minutes**

Members present by Zoom: Fred Thumm, Lee Cattaneo, Peter Carbee, Matt Levin, Bill Powell

Others present by Zoom: staff members Lisa Liotta (General Manager)

1. Chair Fred Thumm called the meeting to order at 5:32 PM.

2. Agenda Revisions:

General manager Lisa Liotta requested that the Executive Board (EB) consider changing their meeting date in July as she will be on vacation the third week of the month when the EB is scheduled to meet. The EB discussed and considered items that are likely to be reviewed at their July meeting.

*a. Motion by Bill Powell to move the regular meeting of the Executive Board scheduled for July 20 to Thursday July 15 at 5:30pm, and warn the meeting as a special meeting of the full board, seconded by Peter Carbee. Voting: all in favor – unanimous.*

3. Approval of Meeting Minutes: May 18, 2021 –

*a. Motion to approve by Bill Powell, seconded by Lee Cattaneo. Voting: all in favor– unanimous.*

4. Materials Recovery Facility (MRF) – CVSWMD History, Background

Liotta discussed a review of the district’s meeting notes and minutes since January, 2011 as they relate to when the Board of Supervisors and the general manager discussed MRFs. The EB discussed that the district had discussed a MRF in prior years at the same time that it had discussed other facility options, but had not made any definitive decisions about a MRF specifically. No action was taken.

5. Resuming In-Person Committee Meetings

With the Emergency Order lifted at midnight on June 15, Vermont’s Open Meeting Law requires that public bodies must designate a physical meeting location where members of the public can attend and participate. The EB discussed hybrid meetings, what ‘hybrid’ means, and how to make a hybrid meeting work well for those not on site.

The EB agreed that for a short-term solution, 137 Barre Street, Montpelier shall be the physical meeting location, the General Manager will be the staff member on site, and access to the public meeting conducted via Zoom shall be provided to the public.

The general manager will research technology options that allow for hybrid meetings and bring recommendations to the special meeting of the EB on July 15 with the Board of Supervisors invited to attend and participate in the discussion. No action was taken.

6. Wilson Industrial Park

Liotta provided an overview of staff's presentation and meeting with the Barre Town Selectboard on June 8 regarding the siting of an HHW facility and purchase of land in the Wilson Industrial Park.

*At 6:02 PM, Peter Carbee made a motion to enter executive session for the purpose of discussing a real estate transaction. The EB left executive session at 6:18 PM.*

- a. *Motion by Bill Powell to authorize staff to proceed to direct the district's attorney or another attorney as needed to evaluate the proposed purchase and any issues that may arise with the lot in the Wilson Industrial Park. Seconded by Peter Carbee. Voting: all in favor – unanimous.*

7. Personnel Committee, COLA increases for staff, FY22

*At 6:20 PM, Bill Powell made a motion to enter executive session for the purpose of discussing a personnel issue that premature general knowledge would place the person or this body at a disadvantage. The EB left executive session at 6:32 PM.*

The EB expressed its appreciation for all staff's diligence, hard work, and dedication to their work over the past year.

- a. *Motion by Bill Powell to approve staff's recommendation to extend a 3.3% Cost of Living Adjustment (COLA) increase to all staff effective July 1, 2021 based on the April Northeast region CPI-U 12-month percent change, Seconded by Peter Carbee. Voting: all in favor – unanimous.*

8. General Manager's Update

Liotta provided an update for the EB on district activity, current priorities, and work in progress.

9. Other Old or New Business

The EB and general manager discussed the general manager reaching out to update member towns on district activity soon.

10. Adjourn – *At 6:44 PM, Lee Cattaneo made a motion to adjourn the meeting, and the meeting so adjourned.*



Respectfully submitted by Lisa Liotta