



**Executive Board (EB) Meeting – SPECIAL MEETING
February 22, 2022**

Minutes

Members present by Zoom: Fred Thumm, Lee Cattaneo, Bill Powell, Peter Carbee, Matt Levin.

Others present by Zoom: Lisa Liotta (General Manager)

Absent: None

Chair Fred Thumm called the meeting to order at 5:32 PM with a quorum of the Executive Board present.

1. Agenda Revisions: Chair Fred Thumm requested that members be aware of language or phrases they may use in relation to how staff are working and how it may be perceived.

2. Approval of Executive Board Meeting Minutes: February 15, 2022 –

Motion to approve by Bill Powell, seconded by Lee Cattaneo. Voting: all in favor– unanimous.

3. HHW Facility Project – Current Status, Project Advancement

Liotta discussed that the HHW Facility project's budget gap was \$187k in May of 2020, however with project budget adjustments and increasing construction costs, the gap is now projected to be between \$677k-\$1.02MM.

Staff's search for a suitable 5-8 acre site (within the original \$250,000 budget for land) have not turned up a site upon which to move forward at the present time. Sites over the \$250,000 budgeted amount or land would further increase the gap.

At 5:45PM, Bill Powell made a motion to enter executive session per 1 V.S.A. §13 to discuss the negotiating or securing of real estate purchase or lease options. The Executive Session convened at 6:05pm, and the meeting of the Executive Board reconvened.

Staff recommended that the current HHW Facility Campus project as originally planned be placed on hold, and that staff bring forward at a future time proposal(s) for a scaled-down option that could be commissioned by May of 2023 and within the current budget.

Motion by Lee Cattaneo, seconded by Bill Powell to recommend to the Facilities Committee and the Board of Supervisors that the HHW Facility project as has been planned be paused and reassessed in consideration of rising costs, site unavailability and staff resources to oversee the project. Voting in favor: Unanimous.

4. Other Old or New Business: None

Motion by Lee Cattaneo, seconded by Bill Powell to convene the meeting at 6:31pm. Voting in favor: Unanimous.

Respectfully submitted by Lisa Liotta