



CVSWMD Grants Committee Meeting Minutes

4:45 pm May 23, 2022 Zoom Virtual meeting

For questions or information, contact Theron Lay-Sleeper, 802 229 9383 ext. 110

- I. Call to Order 4:47 pm: Matt Levin, Shari Cornish, and Peter Carbee attending via Zoom video conference. Staff present: Planning Analyst Theron Lay-Sleeper, General Manager Lisa Liotta
- II. Organizational Meeting
Shari Cornish nominated Matt Levin to be Grants Committee chair and Peter Carbee seconded the motion. It was approved unanimously. Matt Levin moved that the Grants Committee establish a regular meeting time of fourth Mondays at 4:45pm by consensus.
- III. Approval of the Minutes
Shari Cornish moved to approve the minutes from the March 28, 2022 meeting; Peter Carbee seconded and the motion passed unanimously.
- IV. Budget Update
The Committee reviewed the budget and discussed how money transfers across fiscal years. Lisa will work with Erin to set awarded funds aside so the funds come from the correct year's budget in case a grant is awarded but not paid out. At 4:55 Charen Fegard joined the meeting.
- V. Grant Project Updates
Theron Lay-Sleeper updated the committee on ongoing grant-funded projects' reimbursement and reporting.
- VI. Municipal Services Program Grant Application – Town of Tunbridge
Staff presented the grant request from the Town of Tunbridge to purchase a roll-off container for recycling and to add signage to educate customers on proper recycling. Shari Cornish asked if there was any signage or designs CVSWMD could share with the town to keep messaging consistent and eliminate design expenses for new signs. Lisa Liotta noted that direct outreach to transfer stations is a goal in the FY23 Outreach program plan, and suggested that CVSWMD offer technical assistance. *Peter Carbee moved to recommend approval of the application for the full \$5,000 to the full board with a requirement for District staff signoff on signage and technical assistance. Shari Cornish seconded and the motion passed unanimously. Language will be included in the grant agreement to require staff signoff on outreach materials and for staff to offer technical assistance.*
- VII. Emergency Municipal Solid Waste Response Program Grant Application – City of Montpelier
Staff presented the grant request from the city of Montpelier to hire a waste hauler to remove trash from under downtown bridges and to install fencing under same. *The committee supports cleanup of trash, but not the installation of fencing and noted that the site looked like someone had been sleeping there. Shari Cornish moved to suggest reapplication with cleanup only, including a letter of support from Montpelier Homelessness Taskforce. Charen Fegard seconded the motion. Matt Levin, Charen Fegard, and Shari Cornish voted yes. Peter Carbee voted no. The motion passed.* Lisa will ask the Board for the EB to be granted powers to approve grants during the summer. Peter will move to add \$2,000 to the EMSWRP grant budget for FY23. Staff will follow up with the applicant and request a resubmittal of the application as requested by the Committee.
- VIII. Other Old or New Business
None. The next meeting of the Grants Committee will be Monday, June 27th.
- IX. Adjourned by consensus 5:39 pm

Respectfully submitted, Theron Lay-Sleeper