

Grants Committee Special Meeting  
Meeting Minutes

May 13<sup>th</sup>, 2019  
CVSWMD Main Office  
137 Barre Street Montpelier, VT  
4:00 pm

For questions or information, contact Brenna Toman, 802 229 9383 ext. 103

- I. Call to Order 4:45: Shari Cornish, Matt Levin, Ellen Cheney, Carl Witke (staff), and Cathleen Gent (staff) present. Brenna Toman taking notes.
- II. Approval of the Minutes from April meeting – ACTION ITEM  
Ellen made a motion to approve the minutes. Shari seconded this motion. **The motion passed unanimously.**
- III. Review of funds  
There is \$1,521.92 left in the OWRRP/SZWG fund for FY19. There is \$25,000 left in the MSP fund for FY20.
- IV. Round One of Municipal Service Program Applications  
Both applications were reviewed, scored, and recommended for funding by the MSP review committee.
  - a. Town of Chelsea Application – ACTION ITEM  
Chelsea is requesting funding to host CVSWMD to run a PBF and E-Waste event. CVSWMD has offered this service at no cost in the past, but is transitioning away from offering this for free. The Chelsea collection has been a historically well-attended event. The Committee discussed the sustainability of the event, as the grant program is not designed to support recurring events or create dependency. The Committee recommends that the Planning Oversight Committee consider adding a PBF collection program for towns that meet certain conditions or metrics. Ellen made a motion to award the town of Chelsea \$2,000 to host the PBF/E-Waste event. Shari seconded. **The motion passed unanimously.**
  - b. Town of Orange Application – ACTION ITEM  
Orange is requesting funding to run a bulky waste collection. Orange requested and received funding for the same event last year. Orange is one of only a few District towns without a transfer station, making a collection like this more relevant. The application does not list any revenue for this event. The Committee discussed strengthening the application process to include more consideration of matching funds and demonstrated need. This topic will be discussed at the November meeting. Shari made a motion to award Orange \$3,500 to run a bulky waste collection. Ellen seconded the motion. **The motion passed unanimously.**
- V. School Zero Waste Grant Application – ACTION ITEM  
Crossett Brook Middle School requested \$2,500 to hire a compost monitor to oversee the sorting station at lunches for next school year. CVSWMD had previously hired a compost monitor for the school, whose term ends in the spring. The Committee questioned why other schools have never asked for this, and why the school has not

already planned a transition away from a paid monitor. Ellen made a motion to award \$1,500 to Crossett Brook Middle School to hire a compost monitor, with the note that they can ask for more money in FY20 if necessary. Shari seconded. **The motion passed unanimously.**

VI. Other

The next meeting is scheduled for July22nd, 2019 at 4:45pm.

VII. Adjourned 5:05 pm

DRAFT