



**CVSWMD Grants Committee Meeting Minutes**

4:45 pm June 27, 2022 Zoom Virtual meeting

For questions or information, contact Theron Lay-Sleeper, 802 229 9383 ext. 110

- I. Call to Order 4:47 pm: Matt Levin, Charen Fegard, and Peter Carbee attending via Zoom video conference.  
Staff present: Planning Analyst Theron Lay-Sleeper
- II. Approval of the Minutes  
*Peter Carbee moved to approve the minutes from the May 23rd, 2022 meeting; Matt Levin seconded and the motion passed unanimously.*
- III. Budget Update  
The Committee reviewed the budget and discussed how money transfers across fiscal years. Members noted that the EMSWRP Grant allocation was increased for next fiscal year.
- IV. Review of Grant Program Goals  
Theron Lay-Sleeper presented an overview of the FY23 Grant Program and its goals. Charen discussed HHW at schools and whether SZW grants would be applicable. Staff will review this question and get back to the Committee. Peter suggested having the Grants Committee join in the development of the annual Grants Program Plan, and attend the POC meeting for its review and approval. The program plan will be revisited in spring of 2023 and discussed with Grants Committee at that time.
- V. Grant Project Updates  
Theron Lay-Sleeper updated the committee on ongoing grant-funded projects' reimbursement and reporting. Matt Levin noted that recurring projects and expenses should be separate from the Grants Committee and written into a program plan.
- VI. Municipal Services Program Grant Application – Town of Chelsea  
Staff presented the grant amendment request from the Town of Chelsea to increase the grant amount due to increased cost of the project. *Charen Fegard moved to approve an additional \$534.60 in Chelsea's grant reimbursement request. Peter Carbee seconded and the motion passed unanimously.*
- VII. Emergency Municipal Solid Waste Response Program Grant Application – City of Montpelier  
Staff presented the grant request from the city of Montpelier to hire a waste hauler to remove trash from under downtown bridges and to install fencing under same. During the May 23<sup>rd</sup> meeting, the Committee requested a resubmittal of the application that was limited to cleanup only, including a letter of support from Montpelier Homelessness Taskforce. *Peter Carbee moved to ask the applicant to resubmit with the proposed conditions as requested at the May 23 meeting. Charen Fegard seconded, and the motion passed unanimously.*
- VIII. Other Old or New Business  
*None. The next meeting of the Grants Committee will be Monday, July 25<sup>th</sup>.*
- IX. Adjourned by consensus 5:36 pm

Respectfully submitted, Theron Lay-Sleeper