



CVSWMD Grants Committee

4:45 pm August 23, 2021 CVSWMD Conference Room

For questions or information, contact Theron Lay-Sleeper, 802 229 9383 ext. 110

- I. Call to Order 4:46 pm: Matt Levin, Shari Cornish, and Peter Carbee attending via Zoom video conference. Staff present: Planning Analyst Theron Lay-Sleeper and General Manager Lisa Liotta.
- II. Agenda Amendment
Shari Cornish moved to amend the agenda to accommodate Committee Members by holding the meeting via Zoom video conference instead of in person. Peter Carbee seconded and the motion passed unanimously.
- III. Approval of the Minutes
Shari Cornish moved to approve the minutes from the July 26, 2021 meeting; Peter Carbee seconded. The motion passed unanimously.
- IV. FY22 Budget Update
The Committee reviewed the budget without further comment.
- V. School Zero Waste Grant Program (SZW)
 - Walden School applied for grant funding for two water bottle filling stations/water fountains in the amount of \$2,390. The Committee expressed that it is the unofficial policy to award schools up to \$1,000 per water filling station, as of October 2019. Staff will notify the applicant of the policy. *Shari Cornish moved to award Walden School \$2,000 in grant funds toward the purchase of two water filling stations/drinking fountains. Peter Carbee seconded and the motion passed unanimously. The grant application will be presented to the Board at their next meeting.*
- VI. Municipal Services Program Grant (MSP)
Staff received questions about MSP grant reimbursement timelines. The Committee discussed adding the following language to the grant agreement and grant application to clarify which activities are eligible for reimbursement under the MSP grant program:
 - **The grant period of performance begins July 1st (for Round 1) and January 1st (for Round 2) and lasts 365 days**
 - **Activities and costs will only be eligible for reimbursement if they are incurred by the grantee during the period of performance as described above**

Peter Carbee moved to approve the language proposed by staff to clarify grant period of performance and eligibility for reimbursement under the MSP grant program. The motion was seconded by Shari Cornish and passed unanimously.
- VII. Adjourned by consensus 5:20 pm

Respectfully submitted,
Theron Lay-Sleeper