



**Convene meeting:** Committee members Fred Thumm, Lee Cattaneo, Jon Jewett, Peter Carbee, and Jack Mitchell present. Bill Powell was also present. Staff present: Operations Manager Lisa Liotta, General Manager Cathleen Gent, and Planning Analyst Brenna Toman taking notes.

1. **Call to Order:** 6:06PM
2. **Revisions to Agenda:** The Design Build Proposals item was moved to the end of the agenda, after the budget discussion.
3. **December Meeting Minutes:** There was one correction. *Lee Cattaneo made a motion to approve the December meeting minutes as amended. Jack Mitchell seconded the motion. The motion passed unanimously.*
4. **Properties Discussion:** Staff provided updated information on sites within the Wilson Industrial Park, including preliminary reviews from the civil engineers (Lamoureux & Dickinson), owner project manager (APEX Consulting), and HHW consultant (SWA Associates). There was discussion about a provision in the current Act 250 permit about prime agricultural soils on the proposed lot. Staff will clarify with the Town of Barre any action needed regarding prime agricultural soils on the proposed lot.  
  
Staff presented the results of a GIS site search within the target area. Possible locations found may not be suitable for new development or may be beyond the District's price range for this project.  
  
*Peter Carbee made a motion to recommend to the Board of Supervisors to offer \$250,000 for 10 acres of lot #3 in the Wilson Industrial Park to the Town of Barre. Jon Jewett seconded the motion. Lee Cattaneo and Fred Thumm abstained. The motion passed.*
5. **Budget and Funding Discussion:** The Committee discussed the budget for construction of the HHW Facility. The Committee also discussed future relocation of other District programs and activities to the new site, including constructing a new Additional Recyclables Collection Center; expanded materials collection; potential operating efficiencies realized by having staff, vehicles and equipment co-located; and the possible relocation of the administrative offices. Several members expressed concern about the financial feasibility of constructing both an HHW and an ARCC facility, or alternately operating two separately located facilities and sustaining ongoing operating costs. This topic will be further discussed at the February Board of Supervisors meeting.
6. **Design Build Proposals:** The District received proposals from two firms: Neagley and Chase Construction Company and OPUS Corporation. After reference checks and further discussions with firms, staff and consultants recommended Neagley and Chase due to their professionalism, experience, and capacity for value engineering. *Jon Jewett made a motion to recommend to the Board of Supervisors to retain Neagley and Chase Construction Company for design-build services, pending further negotiations with the firm and the the Board moving forward with the construction of the HHW Facility. Peter Carbee seconded the motion. The motion passed unanimously.*
7. **Adjournment:** The meeting was adjourned at 8:05 pm.

Respectfully submitted by Brenna Toman