



**Convene meeting:** Committee members Fred Thumm, Lee Cattaneo, Jon Jewett, and Jack Mitchell present. Bill Powell was also present. Staff present: General Manager Lisa Liotta and Planning Analyst Brenna Toman taking notes.

- 1) **Call to Order:** 6:03PM
- 2) **Revisions to Agenda:** None.
- 3) **January Meeting Minutes:** *Jack Mitchell made a motion to approve the January meeting minutes. Lee Cattaneo seconded the motion. The motion passed unanimously.*
- 4) **Wilson Industrial Park:**
  - a) **Parcel Location:** Staff provided updated information on a proposed site within the Wilson Industrial Park, including additional details about potential access roads, municipal services, and adjacent landowners. There was discussion about outreach to the adjacent private landowner and possible town stimulus money.  
  
*Lee Cattaneo made a motion to recommend to the Board of Supervisors draft a purchase and sale agreement for the proposed lot within Wilson Industrial Park with the Town of Barre. Jack Mitchell seconded the motion. The motion passed unanimously.*
  - b) **Public information & Input:** Staff provided an overview of the public information and host town agreement process. Members recommended staff provide the town with a draft agreement and that talks begin with the adjacent private landowner.
  - c) **Purchase Process & Contingencies:** Potential contingencies to include in the purchase and sale agreement were discussed.
- 5) **Timelines:** The Committee discussed two timeline options for construction of the facility, including beginning as soon as possible or waiting for the 2022 construction season. Members discussed the practicality, flexibility, and grant options for each timeline.  
  
*Lee Cattaneo made a motion to recommend to the Board of Supervisors to postpone construction in accordance with the second timeline presented by staff. Jack Mitchell seconded the motion. The motion passed unanimously.*
- 6) **Adjournment:** The next meeting of the Ad Hoc Facilities Committee is planned for Thursday, April 22<sup>nd</sup>. The meeting was adjourned at 7:05pm.

Respectfully submitted by Brenna Toman