



Convene meeting: Committee members Fred Thumm, Lee Cattaneo, and Peter Carbee present. Staff present: General Manager Lisa Liotta and Operations Manager/AGM Brenna Toman taking notes.

- 1) **Call to Order:** 6:01PM
- 2) **Revisions to Agenda:** Item to establish a Chair of the committee was added.
- 3) **January Meeting Minutes:** *Peter Carbee made a motion to approve the March meeting minutes. Lee Cattaneo seconded the motion. The motion passed unanimously.*
- 4) **Establish Meeting Time/Date:** The Ad Hoc Facility Committee will meet the 4th Thursday of each month at 6PM, as needed. *Peter Carbee made a motion to establish the meeting time and date. Lee Cattaneo seconded. The motion passed unanimously.*
- 5) **Establish Chair:** *Lee Cattaneo made a motion to nominate Fred Thumm as Chair of the Ad Hoc Facilities Committee. Peter Carbee seconded the motion. Fred Thumm accepted and the motion passed unanimously.*
- 6) **Funding and Design Update:** Brenna Toman provided an update on grant applications/ funding requests that were submitted for the construction phase of the HHW Facility project. Staff are currently working to negotiate a draft contract with Neagley & Chase and will bring the contract to the Board of Supervisors or Executive Board over the summer. Lee Cattaneo suggested that signing the contract which would begin the design phase of the project should not occur until the host town agreement is fully executed.
- 7) **Wilson Industrial Park:** CVSWMD representatives have had several discussions with the Barre Town Selectboard. Staff are drafting a host town agreement and purchase and sale agreement to be presented at the Selectboard on June 8th. There will be a public information session at the Barre Town chambers on June 30th. Committee members provided staff with their recommendations in drafting the host town agreement and the public information session, and for including member towns in special outreach about the project. Members recommended using CVSWMD board representatives to help update towns. This topic will be discussed at the June 2 Board of Supervisors meeting.
- 8) **Adjournment:** The next meeting of the Ad Hoc Facilities Committee is planned for Thursday, June 24th. The meeting was adjourned at 6:38pm.

Respectfully submitted by Brenna Toman