



Meeting of the CVSWMD's Ad Hoc Facility Committee
Tuesday, May 30, 2023
5:30 p.m.

Minutes

1. Call to Order
Jon Jewett called the meeting to order at 5:44 PM with a quorum of the committee present.
Committee Members present via Zoom: Jon Jewett, Shari Cornish, Bill Ahearn.
Board Members present via Zoom: Bill Powell, Peter Carbee
Staff Present via Zoom: General Manager Dan Casey and Assistant General Manager Theron Lay-Sleeper.
Absent: Lee Cattaneo, Fred Thumm.
2. Agenda Revisions: None
3. Public Comment Period and Announcements: None
4. HHW Facility Update
Theron Lay-Sleeper provided an update on the proposed scope, timeline, and budget of the HHW facility project. Stated goals are to construct a permanent, year-round HHW facility and move the administrative offices to share the same property, and eventually relocate the ARCC when funding becomes available. This will take place over the next 1-5 years (tentatively). In the near term, staff propose selling the Montpelier office and relocating staff to Barre to the ARCC until the new property has been renovated and buildings are ready to move into.
5. Engineering, Architectural Service Proposal review
Theron Lay-Sleeper provided committee members with the materials from three firms who submitted proposals for engineering and architectural services related to the HHW facility project. The Committee discussed merits of each including responsiveness, cost, qualification, applicability, and completeness.

Shari Cornish made a motion that the Facility Committee recommend to CVSWMD's Board of Supervisors that staff prepare a contract for services with Weston & Sampson and Wiemann-Lamphere Architects for the HHW facility project. Motion seconded by John Jewett. Voting all in favor: unanimous.
6. Other Old or New Business: None
7. Adjourned at 6:47 by consensus.