

**Minutes of the Organizational Meeting of the CVSWMD Board and Executive Board of Supervisors
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

April 5, 2017

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/17	5/17	6/17	9/17	10/17	11/17	12/17	2/18	3/18
Micheli, S.	Barre City	X								
Taft, R. (alt)	Barre City									
Thumm, F.	Barre Town	X								
Mitchell, J. (alt)	Barre Town									
Levin, M.	Berlin	X								
Postpischil, G.	Bradford	X								
Powell, B.	Calais	X								
Brabant, J. (alt)	Calais									
Vacant	Chelsea									
Vacant	Duxbury									
Northrup, C.	E. Montpelier	X								
Hanson, B.	Fairlee									
Cornish, S.	Hardwick	X								
Krauth, A.	Middlesex	X								
Wheeler, C.	Montpelier	X								
Bate, D. (alt)	Montpelier	X								
Cattaneo, L.	Orange									
Zeisel, L.	Plainfield	X								
Vacant	Tunbridge									
Vacant	Walden	X								
Carbee, P	Washington	X								
Vacant	Williamstown									
Nold-Laurendeau, J.	Woodbury									

Others in attendance:

Bruce Westcott, Cathleen Gent, John Jose, Brenna Toman, Barb Baird – District Staff
Kathie Felch – District Treasurer

Fred Thumm called the meeting to order at 6:35 p.m. (1)

Agenda Revisions (2)

None

Public Comment Period and Announcements (3)

None

Introduction of New Members of the Board of Supervisors (4)

Fred Thumm welcomed:

Shari Cornish – Hardwick

Casey Northrup – East Montpelier

Annual Organization Matters (5)

- a. Election of Officers – Chair and Vice Chair. **Claire Wheeler moved the slate as Fred Thumm/Chair and Lee Cattaneo/Vice Chair. The motion was seconded and passed unanimously.**
- b. Appointment of Officers – Treasurer and Clerk. **Fred Thumm appointed Kathie Felch, Treasurer and Barb Baird, Clerk.**
- c. Executive Board and Committee Establishment
Fred Thumm appointed the following:

Executive Board – Fred Thumm, Lee Cattaneo, Bill Powell, Matt Levin, Peter Carbee
Financial Oversight Committee – Fred Thumm, Bill Powell, Steve Micheli
Program Oversight Committee – Lee Cattaneo, Gerhard Postpischil, Laura Zeisel
Lawrence Walbridge/Grants Committee – Matt Levin, Anita Krauth, Shari Cornish
- d. Establish Regular Date and Time of Board meetings
Anita Krauth moved that the District will have no regular meetings in January, July and August, and will have regular meetings in the other months on the first Wednesday at 6:30 p.m. The motion was seconded and passed unanimously.

Committee and Executive Board reports (6)

None

Consent Agenda (7)

- a. Adopt the minutes of the March 1, 2017 Board meeting
- b. Accept the minutes of the Executive Board and Committee meetings

Bill Powell moved the consent agenda. The motion was seconded and passed unanimously.

Status Report: Outsourcing the Hauling of Business & School Organics (8)

Cathleen Gent went over her memo in the packet and answered questions. A draft recommendation will go to the Executive Board April 18 and if a contract is moved forward, it will come to the full board in May.

Program Plan – Revised FY 18 Zero Waste School Program (9)

Brenna Toman and John Jose explained that they have split the schools with one taking the north and the other the south. They do waste audits and events together. They are working on ARCC collections in schools, on site composting at some, getting a compost supply grant and have revamped the kindergarten program. Toman and Jose went over the program plan in the packet and answered questions. Discussion about checking with legal counsel about working with private schools.

Matt Levin moved to accept the revised school zero waste program plan. The motion was seconded and passed unanimously.

Staff report (10)

Bruce Westcott went over the report in the packet.

Review of Financial Statements (11)

Bruce Westcott explained that there are healthy bank balances and doubtful accounts are nearly eliminated. Grant income is also up and a FY17 budget adjustment request will be coming to the board in May.

Round Table and Announcements (12)

Peter Carbee - asked Cathleen if the grants for bins is over.

Bruce Westcott – charter change is still pending

Shari Cornish – mentioned the Department of Ag space in Hardwick

Laura Zeisel – any changes in Act 148? No.

Gerhard Postpischil – Bradford has a community garden space/ Bradford elementary composting

Anita Krauth – what about Green up Day grants? Info went to Town Clerks with week.

Motion to adjourn at 8:00 p.m.

Prepared by: Barb Baird