



**Special Meeting of CVSWMD's Ad Hoc Hiring Committee
Thursday, February 10, 2023 at 10:00 a.m.**

Minutes

1. Call to Order
Jon Jewett called the meeting to order at 10:03 a.m. with a quorum present.
Members present by Zoom: Jon Jewett, Lee Cattaneo, and Bill Powell
Staff present by Zoom: Interim General Manager Theron Lay-Sleeper, Office Manager Barb Baird
Members Absent: Donna Barlow Casey
2. Agenda Revisions: There were no revisions to the agenda.
3. Public Comment Period and Announcements: None.
4. Approval of Meeting Minutes – ACTION ITEM – *Bill Powell moved to accept the minutes of the February 9, 2023 Ad Hoc Hiring Committee special meeting, seconded by Jon Jewett. Voting in favor: unanimous.*
5. Interview of Candidate
At 10:04 a.m. Jon Jewett moved to **Enter Executive Session per 1 V.S.A. §313(b): Personnel, the premature general knowledge would place the person involved at a substantial disadvantage.**
At 10:36 a.m. Bill Powell moved to exit executive Session.
At 10:36 a.m. the Executive Session concluded.
Interview panelists will review their notes from the interview and score each candidate's responses.
After all candidates have been interviewed, the Committee will meet to discuss and compare scores to select a finalist. Finalists will be invited to interview with the Full or Executive Board in March.
6. Other old or new business:
The next meeting of the Ad Hoc Hiring Committee will be held on Friday, February 15th at 9:00am and will be for the purpose of discussing and scoring candidate responses from their interviews.
7. Adjourn: The committee adjourned unanimously at 10:36 a.m.

Respectfully submitted,