

Design Build RFP Addendum One  
Central Vermont Solid Waste Management District

MINUTES -- Pre-Bidders Conference – Design Build RFP for Household Hazardous Waste Facility

**December 10, 2020**

[The meeting was held remotely via Zoom]

In attendance: Cathleen Gent and Brenna Toman – CVSWMD Staff  
Jay Labare – Apex Consulting  
David Nightingale – Special Waste Associates  
Heidi Davis – Neagley & Chase Construction Company

At 11:02 AM, Brenna Toman opened the bidders conference with an overview of the project and proposed facility, including dates for RFP next steps and expected dates for project milestones.

Question Period:

Q: Is site review included in the design-builder scope of work, considering a site has not yet been finalized?

A: No, CVSWMD has retained several consultants and a civil engineer who will perform all site selection assistance and review.

Q: Is the expansion area intended for future additional storage for the HHW Facility?

A: The expansion area is intended for future expansion to bring other CVSWMD operations to the site, including the Additional Recyclables Collection Center and dedicated areas/structures for materials storage. These operations may be in a different building, but would share a parking lot and driveway with the HHW Facility. The site layout will be carefully planned to maximize efficiency and customer flow. However, this planned expansion is not a component of the current HHW facility project. Cost-dependent additional storage scenarios can be found on page 18 of the RFP.

Heidi Davis of Neagley & Chase Construction Company reported that they will be submitting a proposal with Wiemann Lamphere Architects.

No other comments were offered.

The conference adjourned at 11:20 AM.

No additional questions were received.