

Grants Committee Meeting
Meeting Minutes

August 21st, 2018
CVSWMD Main Office
137 Barre Street Montpelier, VT
4:45 pm

For questions or information, contact Brenna Toman, 802 229 9383 ext. 103

- I. Call to Order 4:50 pm
Shari Cornish, Ellen Cheney present, Matt Levin on the phone. Staff: Cathleen Gent, and Brenna Toman taking notes.
- II. Approval of the Minutes from June meeting – ACTION ITEM
Cathleen added an EMSWRP language update to the end of the agenda.
Shari Cornish made a motion to approve the minutes. Ellen Cheney seconded this motion. **The motion passed unanimously.**
- III. Review of funds for FY19
Staff reported that the SZW/OWRRP fund has \$10,000. No funds were yet awarded from the budgeted \$10,000 pool for the EMSWRP grant fund in FY19. The MSP fund is budgeted at \$25,000.
- IV. Organizational Waste Reduction and Reuse Program Application – ACTION ITEM
Union Agricultural Society on behalf of the Tunbridge World’s Fair requested \$4,052.03 to purchase gable-top recycling bins and sidewalk buttlers to reduce recycling contamination and to increase diversion of cigarette butts for the TWF and other events held at the fairgrounds. There was discussion about the sustainability of this grant and whether this fund should contribute such a large amount of money towards this one event. Staff noted that the District has been working with the fair over the past few years to help them become self-sufficient in reducing waste, and this event is the largest in the district. Ellen noted that this event brings in a much more diverse community than the District is usually able to target with regular outreach and that this could be a good educational opportunity. The Committee was concerned about awarding so much money in the beginning of the fiscal year, but also acknowledged that this is a first-come, first served grant. The Committee is not in favor of awarding such a large amount of money every year to the TWF. Ellen made a motion to award \$4,052.03 to the Union Agricultural Society (on behalf of the Tunbridge World’s Fair) to purchase recycling bins and sidewalk buttlers with the requirement that bins are labeled as funded by CVSWMD and that the TWF explores a cheaper shipping option for the recycling bins, such as picking them up. Shari seconded the motion. **The motion passed unanimously.**
- V. Planning for FY20 Grants Program Plan – Discussion

There have not yet been any changes from the FY19 Program Plan. Matt noted that in the past, the Grants Committee has asked for more money from the full board when applications exceed the budgeted amount for grant funds. Cathleen noted that in the prior discussion of the TWF application, the Committee felt constrained by the \$10,000 budget for FY19. The Committee does not want to add any new programs that would overload staff. The Committee recommends that staff find any underserved communities to target new grant programs and/or outreach for existing programs toward, if any exist. The Committee proposes that the budget for the School Zero Waste Grant and the Organizational Waste Reduction and Reuse Program be increased from \$10,000 to \$15,000 for FY20.

VI. Emergency Municipal Solid Waste Response Program POC amendments – Discussion

There were small grammatical changes made by the POC to the EMSWRP guidelines.

VII. Other: The next meeting is scheduled for September 24th at 4:45pm.

VIII. Adjourned 5:30 pm