



**Meeting of CVSWMD's Executive Board (EB) and
Tuesday, May 23, 2023
5:30 p.m.**

Minutes

1. Call to order
 - Chair Fred Thumm called the meeting to order at 5:34 p.m. with a quorum of the Executive Board present.
 - Members present by Zoom: Fred Thumm, Peter Carbee, Jon Jewett, Lee Cattaneo,
 - Staff Present: Dan Casey, Theron Lay-Sleeper
 - Members absent: Bill Powell, Leesa Stewart, Erin McCullough
2. Agenda Revisions: None
3. Public Comment Period and Announcements: None
4. Approval of Meeting Minutes – ACTION ITEM
 - *Peter Carbee made a motion to accept the minutes of the April 19, 2023 special meeting of the EB, seconded by Jon Jewett. Voting in favor: unanimous*
5. FY24 Financial Plan Review– ACTION ITEM

Staff presented the draft FY24 Financial Plan and the committee discussed recommended reserve amounts.

- *Peter Carbee recommended approval the FY24 financial plan and establishment of reserve funds to the Board of Supervisors as presented, pending CPA review. Jon Jewett seconded. Voting in favor: unanimous.*

Operating Account: \$ 275,000

Sweep Account: \$ 325,000

Capital Reserve Fund: \$ 691,163

Total General Fund Reserves \$1,291,163

- *Jon Jewett made a motion to direct staff to develop a plan, budget, and timeline to sell the administrative office at 137 Barre St. seconded by Lee Cattaneo. Voting in favor: unanimous.*

6. Other old or new business - none
7. Adjourned by consensus at 6:40 pm.