



Central Vermont Solid Waste Management District  
Montpelier, VT 05602

(802) 229-9383

[www.cvswmd.org](http://www.cvswmd.org)

**Minutes: Joint meeting of CVSWMD's Financial  
Oversight Committee and Executive Board  
Tuesday, February 20, 2024, 5:30 p.m.**

1. The Financial Oversight Committee did not meet because no quorum was present.
2. Call to Order: Executive Board: Fred Thumm called the Executive Board meeting to order at 5:36 PM with a quorum present. p  
Members present by Zoom: Fred Thumm, Bill Powell, Lee Cattaneo.  
Nonmembers present: GM Dan Casey, Assistant GM Theron Lay-Sleeper  
Members Absent: Peter Carbee, Jon Jewett
3. Agenda Revisions: None.
4. Public Comment Period and Announcements: None
5. Approval of EB Minutes 2/1/24: Lee Cattaneo moved to approve the minutes of the EB and Bill Powell seconded. Voting in favor: unanimous.
6. Convene Personnel Committee in Executive Session per 1 V.S.A. §313(b): Personnel, the premature general knowledge would place the person involved at a substantial disadvantage.  
At 5:37 Bill Powell moved to enter executive session and Lee Cattaneo seconded.  
At 5:55 Bill Powell moved and Lee Cattaneo seconded to exit executive session.
7. Resolutions for retirement, payroll administration: Bill Powell moved and Lee Cattaneo seconded to designate Assistant General Manager Theron Lay-Sleeper as Plan Coordinator for the Mission Square Retirement Plan account named Central Vermont Solid Waste – 457 (304457). Voting in favor: unanimous.  
Bill Powell moved and Lee Cattaneo seconded to designate Assistant General Manager Theron Lay-Sleeper as primary administrator for the CVSWMD account with Quickbooks and Quickbooks Time (company ID # 9130351056548666) Voting in favor: unanimous.
8. Other old or new business: None
9. Adjourn Executive Board: At 6:00 PM Bill Powell moved and Lee Cattaneo seconded to adjourn the Executive Board.

Respectfully submitted, Theron Lay-Sleeper, Assistant General Manager