



School Events Kit User Agreement

As part of our goal to reduce waste, Central Vermont Solid Waste Management District (CVSWMD) offers event kits to schools located within our 19 member towns.* The kits, which can be used for on- or off-campus school events, include washable/reusable food serviceware (plates, cups, silverware, etc.), items needed to wash and sanitize food serviceware used at an event, and waste sorting stations.

It is the user’s responsibility to make sure all items are returned:

- **Intact** (all original borrowed items)
- **CLEAN** of food debris and residue – items must be washed and sanitized properly. Dish-washing/sanitizing stations are also available to borrow if you do not have a dishwasher or sanitizing area.
- **In their original containers** – use the bins and wrapping that came with your borrowed items to pack up containers and protect from damage during travel.
- **On time** (event kits must be returned on agreed upon return date (please see “Return Date” below)). Pick-up and return time should be arranged with CVSWMD staff in advance.

By signing below, the user agrees to the above requirements for using an event kit. Please mail, email, or fax to: CVSWMD 137 Barre St, Attn: John Jose, Montpelier VT 05602; Email: johnj@cvswmd.org; or fax to 802.229.1318.

School: _____ Borrower Name: _____ Signature: _____

Pick-up date: _____ Return Date: _____ Date Signed: _____

Contact phone number: _____ Contact email address: _____

Write in number of items requested for your event:

Item (Up to 250 of each can be borrowed)	# Requested
Dinner Plates	
Bowls	
Forks	
Knives	
Spoons	
Cups	
Dishwashing Station (1 available per event)	
Sorting Station Kit (1 available per event)	

*CVSWMD Member Towns: Barre City, Barre Town, Berlin, Bradford, Calais, Chelsea, Duxbury, East Montpelier, Fairlee, Hardwick, Middlesex, Montpelier, Orange, Plainfield, Tunbridge, Walden, Washington, Williamstown, and Woodbury.

