**Meeting of CVSWMD’s Executive Board (EB) and**

**Tuesday, May 23, 2023**

**5:30 p.m.**

**Minutes**

1. Call to order

* Chair Fred Thumm called the meeting to order at 5:34 p.m. with a quorum of the Executive Board present.
* Members present by Zoom: Fred Thumm, Peter Carbee, Jon Jewett, Lee Cattaneo,
* Staff Present: Dan Casey, Theron Lay-Sleeper
* Members absent: Bill Powell, Leesa Stewart, Erin McCullough

1. Agenda Revisions: None
2. Public Comment Period and Announcements: None
3. Approval of Meeting Minutes – ACTION ITEM

* *Peter Carbee made a motion to accept the minutes of the April 19, 2023 special meeting of the EB, seconded by Jon Jewett. Voting in favor: unanimous*

1. FY24 Financial Plan Review– ACTION ITEM

Staff presented the draft FY24 Financial Plan and the committee discussed recommended reserve amounts.

* *Peter Carbee recommended approval the FY24 financial plan and establishment of reserve funds to the Board of Supervisors as presented, pending CPA review. Jon Jewett seconded. Voting in favor: unanimous.*

Operating Account: $ 275,000

Sweep Account: $ 325,000

Capital Reserve Fund: $ 691,163

Total General Fund Reserves $1,291,163

* *Jon Jewett made a motion to direct staff to develop a plan, budget, and timeline to sell the administrative office at 137 Barre St. seconded by Lee Cattaneo. Voting in favor: unanimous.*

1. Other old or new business - none
2. Adjourned by consensus at 6:40 pm.