

**Meeting of the Executive Board of the Central Vermont Solid Waste Management District
Tuesday, September 15, 2015 5:30-7:00 PM
CVSWMD offices, 137 Barre Street, Montpelier, Vermont**

MINUTES

1. **Convene the Meeting:** Fred Thumm convened the meeting at 5:32 PM with Lee Cattaneo, Bill Powell, Charles Sandlin [by phone], Ginny Callan, Cathleen Gent, and Leesa Stewart attending. Leesa Stewart taking notes.
2. **Agenda Revisions:** There were no agenda revisions.
3. **Approval of the minutes:** Bill Powell made a motion to approve the minutes of the previous meeting. The motion was seconded and approved with all members voting affirmatively.
4. **Accept the Facility Business Plan Outline:** Lee Cattaneo made a motion to accept the facility business plan outline. The motion was seconded. Lee Cattaneo stated that the POC had reviewed the plan and made comments; however, the group did not convene a quorum and could not act on the outline. Cathleen reviewed the timeline, milestones and other aspects of the plan. Cathleen stated staff had agreed that the plan would represent a phased approach of developing the full-scale facility. All members of the Executive Board voted in favor of the motion to accept the plan outline.
5. **Property Search:** Bill Powell made a motion to enter into executive session to discuss potential properties for the proposed facility at 5:37 PM. Bill Powell made a motion to exit executive session at 6:08 PM. Bill Powell moved to direct staff to further investigate property on Route 14 S in East Montpelier, subject to the considerations of the town's planning and zoning requirements. Lee Cattaneo, Bill Powell, Fred Thumm and Charles Sandlin voted in favor of the motion. The motion passed with Ginny Callan abstaining.
6. **Set Date for Organizational Retreat:** Lee Cattaneo made a motion to set the date and location of the organizational retreat as November 7, 2015 at the Additional Recyclables Collection Center in Barre. The motion was seconded and unanimously approved.
7. **Develop Retreat Agenda:** Lee Cattaneo made a motion to approve the draft retreat agenda. The motion was seconded and unanimously approved. The Executive Board discussed facility outreach including a five-minute YouTube video. [Cathleen Gent left the meeting]
8. **Black Dirt Farm Contract:** Bill Powell made a motion to enter executive session at 6:30 PM to discuss the Black Dirt Farm Contract. Bill Powell made a motion to exit executive session at 6:45 PM. Bill Powell made a motion to sever the contract with Black Dirt Farm of Greensboro/Stannard, Vermont because Black Dirt Farm failed to meet the terms of the contract. The motion was seconded and unanimously approved.
9. **Legislative Position:** The Executive Board discussed pending legislative matters including funding for Act 148, parallel collection, recycling at no charge, and the organization's position on tire-derived fuel.
10. **Adjourn:** The meeting adjourned at 7 PM.

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***** EXECUTIVE SESSIONS AS NEEDED*****