



Executive Board Meeting

Tuesday, 18-July-2017 – 5:30 PM
CVSWMD Offices: 137 Barre Street, Montpelier VT

Minutes

1. Chair Fred Thumm called the meeting to order at 5:35 PM; members Lee Cattaneo and Bill Powell were present; Peter Carbee was en route when the meeting opened, and arrived in process. General Manager Bruce Westcott recorded minutes, and CVSWMD staff Cathleen Gent was present. Member Matt Levin was unavailable
2. **Agenda Revisions** –The Chair agreed to take up three other items of discussion at the request of the GM, under “Other Business.”
3. **Approval of the minutes of June 20, 2017** – Bill Powell put forward a motion to approve the minutes; passed unanimously.
4. **Resolution: Banking Services** – Following consideration of the materials provided by the GM and the Treasurer, Bill Powell made a motion to accept their recommendation: to move District accounts to Peoples National Bank, while retaining the existing banking relationship with the former Merchants’ Bank.
5. **Resolution: District Vehicle** – Following consideration of the materials provided by the GM, members discussed options open to the District. Members considered wording of a resolution proposed by the GM, but took no action. They recommended that the staff consider a new vehicle – due to reduced risk of costly repairs and “down time,” and to financing rates that may be quite reasonable. They encouraged the staff to identify specific purchase choices as outlined in the materials, to check with the State of Vermont and with VLCT about the availability of preferred contract terms, and noted that any vehicle purchase or lease will have to come to the Board of Supervisors for approval. They expressed willingness to consider such a purchase if proposed in advance of the September meeting of the Board of Supervisors. No action was taken.
6. **Municipal Services Program (Update)** – Cathleen Gent reviewed with the members the written materials she had provided in the briefing packet. There was some discussion of the possibility of providing household hazardous waste services at the ARCC facility, and satellite (“hub and spoke”) services to municipalities. No action was taken.
7. **Hauler Exemption Requests (Update)** – Two licensed haulers have presented the District with requests for exemptions from statutory mandate for curbside pickup of residential organic wastes, commencing July 2018. The GM provided them with written materials related to the exemption process provided by ANR/DEC and summarized issues relating to residential density.

Members had a long discussion, with some key points highlighted below. Some procedural questions interested them:

- Who or what groups does ANR/DEC consider to be "stakeholders"? Can other individuals or groups request inclusion on the list? What are the procedures by which stakeholders are informed and their views are heard and considered (e.g. publication of drafts, public hearings)?
- Does the ANR "guidance" document carry the force of law? By what authority? And if not, what is the legal status of State guidance?
- A question was raised about whether the process for issuing such guidance is better done more formally through Legislative Committee on Administrative Rules (LCAR). If not, is ANR/DEC "guidance" open to legislative or legal challenges?

Westcott summarized the current ANR/DEC "Guidance" document and offered the group the slide(s) provided, which propose amended guidance. The Executive Board wished to wait to offer any opinion on proposed changes to the ANR/DEC guidance document until they see written draft language.

No action was taken.

8. Executive Session -- At 7:26 Bill Powell made a motion to move into Executive Session to discuss the GM's contract going forward and an unrelated personnel compensation issue. The motion was seconded and passed unanimously. At 7:49 Lee Cattaneo made a motion to adjourn the Executive Session. The motion was seconded and passed unanimously.

Upon resuming public session, Bill Powell made a motion to approve the compensation for the coming two years and the approval of a two-year contract, as requested by the GM. The motion was seconded and passed unanimously. The Executive Board directed the GM to bring to the Board a proposed process for evaluating the GM's performance in future years. The Executive Board declined to take action on the unrelated compensation issue, suggesting that a resolution lies within the GM's authority, so long as it is budgeted.

9. Staff Report/Update – The GM provided members with a copy of the July “Notes from the GM and Staff,” which is emailed to every member.

10. Other Business

- a. The Executive Board reviewed the information about a plumbing repair estimate provided by the GM. Lee Cattaneo made a motion (seconded, and passed unanimously) to authorize the plumbing repair work for approximately \$1300, as described by the GM.
- b. The Executive Board reviewed the draft June financial statement provided by the GM, and took no action.

At 7:52 PM motion to adjourn was made by Bill Powell, seconded, and passed unanimously.

Respectfully submitted,



Bruce Westcott, General Manager