



Executive Board Meeting
Tuesday, 17-April-2018 – 5:30 PM
CVSWMD Offices: 137 Barre Street, Montpelier VT

Minutes

1. Chairman Fred Thumm and member Peter Carbee met at 5:30, joined by Vice-Chair Lee Cattaneo and member Bill Powell via telephone, and were joined by the General Manager. Member Matt Levin was unable to attend. The Chair called the meeting to order at 5:37.
2. **Agenda Revisions** – The GM listed a few announcements and suggested they can be handled under “Other Business.” Bill Powell made a motion to accept the agenda; the motion passed unanimously.
3. **Approval of the Executive Board minutes** – Members reviewed Executive Board minutes of February 20, March 20, and those of April 4, 2018 (acting on behalf of full Board, for lack of quorum). Lee Cattaneo made a motion to accept the minutes; passed unanimously.
4. **Approval of Unbudgeted Expenditure for Box Truck Artwork** – The GM reviewed for the members the one-page summary provided as part of the meeting package. It describes a project of replacing outdated artwork on our truck, with an estimated maximum cost of \$3,550. The GM also said that the District has applied for a State grant that, if received, will cover most of the cost. He noted that the work is a Capital Improvement and asked that the full amount be approved as an amendment to the FY18 Capital Fund expenditure plan, pending receipt of the grant. Following discussion Lee Cattaneo made a motion to accept the minutes; passed unanimously.
5. **Review of proposed Policy updates re: Grant appropriations and Grant fund balance** – The GM reviewed for the members the discussion of this item by the Financial Oversight Committee at its March 23 meeting, and the issues that had been raised by the Grants Committee. The Committee reviewed the proposed amendments to Board “Policy 9307 – Procurements” with respect to grants and considered whether the proposed language meets the concerns raised by the Grants Committee. The Chair asked if Grants Committee Chair Matt Levin had seen/agreed with the proposed amendments, and the GM affirmed that he has. With no other concerns expressed by members, the Chair directed that:
 - a. Proposed amendments to the policy (the aforementioned material relating to Grants, and also Lee Cattaneo’s draft material relating to Procurement Procedures) be brought to the next meeting of the Financial Oversight Committee for their review, and that

- b. Following FOC review these amendments -- plus existing policy language from multiple financial policies that is currently being combined into a combined Financial Policy document by the GM – be brought to the full Board of Supervisors for approval.

6. Other Business – Announcements/discussion

- a. Greenup Day Grants – The GM reported that Office Manager has received letters from 16 of the 19-member towns that they will take advantage of our Greenup Day grants. They will have to follow through by submitting reimbursable receipts for their costs.
 - b. Property at Auction – The GM provided members with information about a property currently for sale in the Wilson Industrial Park. Staff have visited the facility as part of our ongoing efforts to identify an alternative facility to the South Main Street – Barre leased facility. The GM made clear that this particular property would likely not be completely suitable, and that financial terms mean we could not possibly consider it but that – nonetheless – he feels it is a good exercise for staff to keep looking, and to discuss with the Board. Members reiterated that identifying alternative facilities for purchase or lease remain a high priority for the Board. The GM reiterated that he will consult or seek Board approval, as appropriate, if viable alternatives present themselves.
 - c. Legislative Update – The GM reported that Act 148 amendments (S.285) continue under consideration of the House Committee on Natural Resources. He has gained some interest on the Committee’s part in maintaining the requirement that haulers offer separate food scrap pickup as part of curbside service in densely populated areas. He briefed the members on likely action on this concept and raised with them the possibility that the Board could consider amending the District’s Unified Ordinance to require the offering of this service in areas of the District that have dense concentrations of residences. Members discussed this possibility, encouraged the GM to discuss it with his peers, and took no action pending any final decision of the General Assembly.
7. At 6:49 PM motion to adjourn was made by Peter Carbee, seconded, and passed unanimously.

Respectfully submitted,



Bruce Westcott, General Manager