



Special Executive Board Meeting

Tuesday, 28-September-2016 – 5:30 PM
CVSWMD Office, 137 Barre Street, Montpelier, VT 05602

Minutes

1. The Vice-Chairman called the meeting to order at 5:29 PM; members Bill Powell, Matt Levin, and Lee Cattaneo were in attendance, as well as General Manager Bruce Westcott.
2. Agenda Revisions – The General Manager asked for consideration of a personnel matter in Executive Session. He made clear that the matters to be considered may fall in part within existing Policy, but that he wanted to defer to EB judgement.
3. Approval of the minutes of **September 20** – Bill Powell made a motion to approve the minutes of September 20. The motion was seconded and passed without discussion.
4. Bill Powell made a motion to move into Executive Session to discussion personnel matters at 5:32 PM; the motion was seconded and passed without discussion.

The Executive Session adjourned at 5:37, having considered and approved the GM's request that he allow a staff member to schedule surgery before the completion of the probationary period.

5. Matt Levin made a motion to move into Executive Session to discussion contract proposals matters at 5:38 PM; the motion was seconded and passed without discussion.

The Executive Session adjourned at 7:06, having considered several contractual proposals. No action was recommended nor taken, after consideration of the proposals.

6. At 7:07 PM a motion was made by Powell to adjourn. The motion was seconded and passed unanimously.

Respectfully submitted,

Bruce Westcott, General Manager