



Special Executive Board Meeting

Thursday, 6-September-2017 – 5:30 PM
Central VT Chamber of Commerce, Berlin VT

Minutes

1. The Chairman called the meeting to order at 5:51 PM; members Lee Cattaneo and Peter Carbee were in attendance, as well as Board member Steve Micheli. Members Matt Levin and Bill Powell were unavailable. General Manager Bruce Westcott recorded minutes, and CVSWMD staff Cathleen Gent was present for a portion of the meeting.
2. **Agenda Revisions** – Cathleen Gent asked for a brief discussion of a topic which had been raised by the Program Oversight Committee, and the Chairman agreed to attend to it before considering contractual matters.
3. **Approval of the minutes of July 18, 2017** – Peter Carbee put forward a motion to approve the minutes, seconded by Lee Cattaneo, with a minor change; passed unanimously.
4. **Approval of Board Resolution re: Banking Services** –
5. **Review proposed FY18 Budget Adjustments** –
6. **Approval of new Outreach Coordinator position** –
7. **Revised FY18 Clean Wood Program** –
8. **Sharps Program – 540 N. Main** –
9. **Community Services Program Update** –
10. **Other Business** – The GM offered a brief overview of the Risk Prevention grant which the District has just received from VLCT. He informed them of the District's having been advanced to a relatively small number of organizations invited to submit a grant application to EPA (due June 1) relating to outreach and education about use of hazardous cleaning and other products in schools and other non-residential settings.

Further, the GM recalled for the Executive Board a motion adopted at the March 1 meeting of the Board commending the current draft Compensation Plan back to the Executive Board for further action. The GM summarized his discussion with VLCT staff about obtaining additional professional review of the Draft Plan, and his intention to do so. The Executive Board thanked the GM for bringing them up to date, and that they look forward to seeing the results of the review, and a Plan ready to submit for Board approval.
11. **Adjourn** – At 7:10 PM Lee Cattaneo made a motion to adjourn; passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bruce Westcott", with a stylized flourish at the end.

Bruce Westcott, General Manager