

**Meeting of the  
FACILITY COMMITTEE**  
Of the Central Vermont Solid Waste Management District  
At 137 Barre Street, Montpelier VT  
**Thursday, August 13, 2015**  
**5:30 PM**

**Minutes**

- 1) **Convene meeting:** Chrissy Bellmyer convened the meeting at 5:42 PM with Fred Thumm, Lee Cattaneo, Leesa Stewart, and Carl Witke attending. Leesa Stewart taking notes.
- 2) **Agenda Revisions:** There were no agenda revisions.
- 3) **Approval of the minutes of the May 20 Meeting:** Fred Thumm made a motion to approve the minutes of the May 20 meeting. The motion was seconded and the minutes approved.
- 4) **General Update Regarding Facility Planning:** The Committee acknowledged the Planning Analyst's general update regarding facility planning.
- 5) **Discussion Regarding Materials/Market Analysis Report:** The committee discussed the Executive Board meeting that took place earlier in the week. During the meeting, Norm Staunton and Mike Durfor of CompassWorks and the Northeast Resource Recovery Association respectively discussed the materials and markets analysis with the Board and Staff members who were present. Lee Cattaneo proposed that the CVSWMD consider two sites, one for composting, leaf and yard waste and possibly construction and demolition debris located in a remote location, and one in a central location that would provide services to the public. Fred discussed the challenges inherent in managing and paying for a staffing at two sites.
- 6) **Property Search:** The committee discussed several properties under consideration. Lee Cattaneo requested that Planning Analyst Cathleen Gent ask Steve Gladczuk from the Central Vermont Regional Planning Commission for information regarding the plantation properties near Exit 6 on I-89. This information was prepared in conjunction with the Vermont Agency of Transportation. The committee agreed to keep lot two on the list of potential sites and to ask the Planning Analyst to look into whether lot three could be divided and roughly 18 acres of the 295 available acres could be purchased. The Wilson Industrial Park in Barre Town should remain on the list, but it is a low priority. The newly available property on route 12 in Berlin, across from The Grange is of interest and the Planning Analyst was asked to inquire as to the asking price of the property.

*Priority Properties:* The committee discussed potential sites for a facility and agreed to prioritize the old farm on route 14s. The committee asked that the planning analyst look into whether that property could be divided so that the CVSWMD could purchase roughly 20 of the 41.5 acres for sale. The Planning Analyst was asked to continue looking into the property in East Montpelier that the town of east Montpelier recently purchased at auction.

*Properties removed from consideration:* The following properties were removed from consideration: Allen Street in Barre, Swish Kenco, the former Isabel Electric, the former Black Diamond, Barre City Property on Route 2 (due to limited access and flood/erosion issues) in East Montpelier, and the

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former Cabot Administrative Building (due to the high price). The committee agreed that there were no properties the committee wished the architects to work on developing pricing on or a rendering of at this time.

- 7) **Next Steps** –Leesa Stewart reminded the committee that while the committee was formed to be a temporary ad hoc committee, the committee has been active since March of 2013 and the Planning Analyst has been working with the committee since March of 2014. Leesa reminded the committee that current a goal has been set of occupying a proposed new facility by November of 2017, if the CVSWMD goes through with siting a facility, and putting the proposed new facility to public vote by November of 2016.

Lee Cattaneo made a motion to adopt the materials and markets analysis and direct staff to use the information contained in the analysis to inform the business plan, with the business plan to be submitted to the Executive Board within 60 days and recommended to the Board of Supervisors by the Executive Board within 120 days. The business plan should include the recommendations included in the Materials and Markets analysis or provide reasons why the recommendations were not followed. The motion was seconded and unanimously approved.

- 8) **Adjourn:** the meeting adjourned at 6:45 PM.