

**Minutes of the Meeting of the CVSWMD Board and Executive Board of Supervisors
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

February 3, 2016

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/15	5/15	9/15	11/15	12/15	2/16
Micheli, S.	Barre City	X	X		X	X	X
Taft, R. (alt)	Barre City						
Thumm, F.	Barre Town	X	X			X	X
Mitchell, J. (alt)	Barre Town			X	X		
Levin, M.	Berlin	X	X	X	X	X	X
Postpischil, G.	Bradford	X	X	X	X	X	X
Powell, B.	Calais	X		X	X		
Lembke, M.	Chelsea	X	X		X	X	X
Callan, G.	E. Montpelier	X		X		X	X
Hanson, B.	Fairlee						
Kellogg, N.	Hardwick	X	X	X	X		X
Krauth, A.	Middlesex	X	X			X	
Wheeler, C.	Montpelier				X	X	X
Bate, D. (alt)	Montpelier		X				
Cattaneo, L.	Orange	X	X	X	X	X	X
Zeisel, L.	Plainfield	X	X	X	X	X	
Vacant	Tunbridge						
Gershun, E.	Walden					X	X
Carbee, P	Washington		X	X		X	X
Sandlin, C.	Williamstown	X	X	X			
Vacant	Woodbury						

Others in attendance:

Leesa Stewart, Cathleen Gent, Chrissy Bellmyer, Carl Witke, Barb Baird – District Staff
Tom Telling – Telling and Associates
David Delcore – Times Argus

Fred Thumm called the meeting to order at 6:30 (1)

Agenda Revisions (2)

None

Public Comment Period and Announcements (3)

No members of the public were present.

Leesa Stewart asked board members what support they might need for town meetings. Outreach staff will be sending info to board members to have on the day. If anyone needs anything else in particular, please see Leesa.

Board and Committee Reports (4)

None

Accept the Consent Agenda (5)

- Adopt the minutes of the December Board meetings
- Accept the minutes of the Executive Board and Committee meetings

Ginny Callan moved the consent agenda. The motion was seconded and passed unanimously.

Accept the FY 15 Financial Audit (6)

Tom Telling went over the audit information in the packet and answered any questions. He explained that the organization is in good financial shape and noted that timesheet controls were an issue. The Executive Board, functioning as the Personnel Committee, discussed the timesheet finding at their last meeting.

Approve Grant to Trash Tramps (7)

Matt Levin went over the grant information. The Trash Tramps of Montpelier are asking for a one-time contribution and our logo would be on any printing or vests.

Mark Lembke moved to grant \$500 to Trash Tramps. The motion was seconded and passed unanimously.

Accept the FY 17 Program Plans (8)

Lee Cattaneo explained that the POC went through all the program plans and approved them.

Lee Cattaneo moved to accept the program plans as presented. The motion was seconded and passed unanimously.

Accept the Facility Business Plan (9)

Cathleen Gent presented a Power Point review (available through our offices). Matt Levin stated that he shared some minor edits with staff that were not substantive.

The board discussed the concerns towns have with an escape clause and paying creditors if need be.

Towns would not be on the hook if the debt was equal to the value of the facility, property and equipment.

The length of the bond was discussed. The FOC discussed a 30 year bond.

Discussion of the Hub and Spoke model being fleshed out for towns. It should be made visual with details on what materials would be taken through a rover truck – and also the distinction between those collections with assurance of HHW collection as well.

Matt Levin moved to accept the Facility Business Plan (along with the aforementioned minor edits) with the following change: on page 87 of the packet, under Time Constraints it should read: There are always risks inherent in new activities. One of the key risk factors in this project is time constraints placed on the development of the financial plan. The General Manger had limited time available to do a complete review of the financial plan contained in this document. Due to time constraints, there may be gaps in this financial plan. The facility project should be carefully monitored and adjustments made as the District gains experience with the facility. The motion was seconded and passed unanimously.

Leesa Stewart reminded the board that they are not approving a budget with this document but will approve one on or before May 15th

Authorize Environmental Assessment for East Montpelier Property (10)

Cathleen Gent shared budget information for the proposals to choose from. There was discussion about what was entailed in Phase 1 (operation; identifying what to do) and Phase 2 (in-depth work; testing). Ginny Callan expressed concern about putting a price tag on the work when we may not purchase the property.

Cathleen Gent expressed that she would like one of the committees to go over the proposals and asked that the board make a “not to exceed” motion.

Lee Cattaneo moved to approve a proposal not to exceed \$10,000 and for proposals to go to the Executive Board for review. The motion was seconded and passed unanimously.

Roundtable and Announcements (11)

Gerhard Postpischil – cat died/asked staff to work on Act 148 handout with ARCC list, email and address/railroad story

Matt Levin – the composting bussing station at the Statehouse has a glass wall and it is interesting to watch who gets it and who doesn't.

Fred Thumm – hope everyone had a good and healthy holiday season.

Motion to adjourn at 7:50

Prepared by: