

Minutes of the CVSWMD Board and Executive Board of Supervisors

– All members and others participated electronically – warned and held in keeping with the Open Meeting Law during COVID-19

February 3, 2021

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/20	5/20	6/20	9/20	10/20	11/20	12/20	1/21	2/21
Micheli, S.	Barre City	X	X	X						
Ahearn W. (alt)	Barre City									
Thumm, F.	Barre Town	X		X	X	X	X	X	X	X
Mitchell, J. (alt)	Barre Town									
Levin, M.	Berlin	X	X	X	X	X	X	X	X	X
Vacant	Bradford									
Powell, B.	Calais	X	X	X	X	X	X	X	X	X
Brabant, J. (alt)	Calais						X			
Vacant	Chelsea									
Vacant	Duxbury									
Stanton, A.	E. Montpelier	X	X	X	X	X	X		X	X
Nunez T.	Fairlee	X	X	X	X	X		X	X	X
Cornish, S.	Hardwick	X	X	X	X	X	X	X	X	X
Fielder, S. (alt)	Hardwick									
Vacant	Middlesex			X						
Barlow-Casey, D	Montpelier	X	X	X	X	X	X		X	X
Cattaneo, L.	Orange	X	X	X	X	X	X	X	X	X
Holmgren, E. (alt)	Orange									
Ziegler B.	Plainfield	X	X	X	X	X	X	X	X	X
Vacant	Tunbridge									
Hatch R.	Walden									
Carbee, P	Washington	X	X	X	X	X	X	X	X	
Rouleau, M	Williamstown	X	X	X	X			X		X
Covey, F (alt)	Williamstown									
Nold-Laurendeau, J.	Woodbury		X	X	X	X	X			

Other in attendance - Cathleen Gent, Brenna Toman, Lisa Liotta, Barb Baird – District Staff
David Delcore – Times Argus

Call to Order (1)

Fred Thumm called meeting to order at 6:35 p.m.

Agenda Revisions (2)

None

Public comment period and Announcements (3)

None

General Manager Appointment and Contract (4)

At 6:36, after making a specific finding that general public knowledge would clearly place the public body or person involved at a substantial disadvantage, Lee Cattaneo moved that only board members enter into Executive Session for contract discussion. The motion was seconded and passed unanimously.

Lee Cattaneo moved to exit Executive Session at 6:55. The motion was seconded and passed unanimously.

Lee Cattaneo moved to appoint Lisa Liotta to the position of General Manager. The motion was seconded and passed unanimously.

The Board thanked Cathleen Gent for all her hard work and welcomed Lisa Liotta to the GM position.

Transition Plan and Service Contract for Outgoing General Manager (5)

Lee Cattaneo moved that Cathleen Gent remain on staff to train Lisa Liotta until mid-April and then be available by contract until August 31, 2021. The motion was seconded and passed unanimously.

Consent Agenda (6)

- a) Adopt the meeting minutes of the Board of Supervisors - December 2 and January 19
- b) Accept the meeting minutes of the Executive Board - December 15, January 6, and January 19
- c) Accept the meeting minutes of Committee meetings and hear Committee reports:
 - Program Oversight Committee - December 2 and January 13
 - Financial Oversight Committee - December 22 and January 12
 - Grants Committee - January 25
 - Ad Hoc Facilities Committee - December 17 and January 28

Betsy Ziegler moved to adopt the Consent Agenda. The motion was seconded and passed unanimously.

HHW Facility (7)

Brenna Toman went over the materials in the packet

- a) Facility Site – The Ad Hoc Facilities Committee is still looking at Wilson Industrial Park and has continued to investigate other sites. Engineers Lamoureux & Dickinson produced a preliminary assessment at Wilson and highlighted one discrepancy regarding prime agricultural soils and the existing Act 250 permit. They found the land suitable for construction. Staff brought several potential sites to the Ad Hoc Facilities Committee who did not recommend moving forward with any of those sites. The Ad Hoc Facilities Committee recommended to the Board that CVSWMD offer \$250,000 for 10 acres at the Wilson Industrial Park.

- b) Design-Build Proposals – Two proposals were received from an RFP. The Ad Hoc Facilities Committee voted to recommend to the full Board to retain Neagley and Chase Construction Company for design build services, pending further negotiations and the Board moving forward with the construction of the HHW Facility.
- c) Grants – The Agency of Natural Resources has an infrastructure grant for up to \$100,000 per proposed project. Staff has learned from ANR that an additional grant for our HHW facility – which has received previous funding – will be considered as a secondary grant (after other grants have been rewarded). Staff is also interested in getting a grant for a new box truck, which was not included in last year’s ANR grant.

Discussion –

Lisa Liotta: there will be trade-offs for having ARCC space at Wilson in terms of visitation patterns but the property would solve the space issue for handling the mandatory collection of shingles, etc. All operation staff would be at one site, and nearby the Casella waste drop off could bring in new customers. There are no other available sites at this time and Barre Town is the best found. ARCC is maxed out on space.

Cathleen Gent: reviewed the budget in the packet. Staff would like to come back in March with budget information for FY22 and beyond to FY24. She stated that, while the board has expressed support for going back to 2 school staff after Covid-19, the District had only one until 2018 and almost all solid waste district have one staff person handling both schools and outreach – so that may be something the Board may want to discuss. She added the FY22 preliminary budget has just one school coordinator position.

Lee Cattaneo: the HHW Facility design is larger than we previously expected. Not comfortable spending our reserves and relying on grants. He would like to see staff come back next month with more information on long term costs of two facilities. He also wants to discuss how the programs can move forward without grants?

Fred Thumm: He too does not want to rely on grants for operations. Staff understands the issues raised by the Board and will bring back ideas on how to move forward.

Bill Powell: would welcome further staff development on long term issues.

Donna Barlow Casey: can put staff in contact with Act 250 staff to talk about agricultural soil.

Betsy Ziegler: doesn’t like the idea of building on agricultural soil but it won’t stop her from supporting the project moving forward.

Matt Levin: Asked what motions staff are asking of the Board this evening.

Brenna Toman: Staff will bring information to address questions raised by the Board in March, which is when some action will be needed to avoid a delay in the project for this construction season. During this current month, staff would like to proceed with gathering additional information about the Wilson Industrial Park, including to resolve the issue of agricultural soil, ask the civil engineers to generate specific cost estimates for infrastructure, etc., confer with ANR about site location, and other specific

tasks. Brenna Toman will continue negotiations with the finalist design build firm. The Board decided no formal action was needed for these steps.

Lee Cattaneo moved that staff prepare the ANR grant applications for up to \$100,000 each to go toward a box truck and for HHW facility as proposed in the packet. The motion was seconded and passed unanimously.

Suggestions for SEP projects (VT Attorney General Case Settlement with CSWD) (8)

Staff reviewed several SEP project suggestions that have been offered by various organizations. No additional suggestions were offered by the Board. Several Board members expressed hope that SEP projects will benefit CVSWMD member towns.

Roundtable and Announcements (9)

None

Adjourn (10)

Bill Powell moved to adjourn at 8:15. The motion was seconded and passed unanimously.

Prepared by Barb Baird